

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

MEETING TO BE HELD REMOTELY AT 7:30PM MONDAY June 8, 2020

Note: This meeting is being held remotely using video conferencing methods in accordance with legislation which came into force on April 4, 2020 as set out in 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'. The meeting has the same status as a meeting held 'in person' and will operate in accordance with our Standing Orders, Code of Conduct and other relevant procedural documents.

The meeting is open to Members of the Public, and anyone interested in observing or participating should contact the Clerk for details of how to take part.

AGENDA

- 1. Welcome. Apologies for absence – approve reason why unable to attend. – approve reason why unable to take part. Brief summary by Chair of the procedures at remote meetings.**
- 2. Gwynneth Jackson – to note with sadness her death and acknowledge her long standing contribution to the Council and the community**
- 3. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 4. Approve the Minutes of the Parish Council meeting held on 18th May 2020.**
- 5. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**
 - a) 20/01232/FUL –Greystone Edge, Kirkby Moor Road, Kirkby Malzeard– Erection of holiday cabin – Gaunt
- 6. Governance Documents for 2020 onwards – In accordance with Standing Order 26b consider and approve the adoption of the following revised documents:**
 - a) Code of Conduct.

- b) Standing Orders (including Complaints procedure, Freedom of Information and Data Protection procedures and policy re Press/Media)
- c) Financial Regulations.
- d) Risk Assessments Register incorporating separate Risk Assessment for Play Area.
- e) Publication Scheme.

7. Initial discussion re proposed arrangements for the Parish Council

- a) to agree whether the Parish Council should adopt clear aims/objectives/principles to guide strategic plans and priorities
- b) to approve in principle the delegation/sharing of responsibilities and tasks to individual councillors

8. Kirkby Malzeard Area Community Association. Approve Constitution and Trustees.

9. Work to improve Common Land areas – consider and approve estimate for spraying at Laverton Quarry.

10. Financial Items:

- a) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
Yorkshire Ambulance Service	£46.00	Replacement of Defibrillator Pads x2
YLCA	£48.00	Chair training

Dated 03/06/2020

PARISH CLERK Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only)

Tel: 07725801675 Email: clerk.kmldpc@outlook.com

Agenda, along with General Privacy Notice, also available on the Parish Council website

www.kirkbymalzeardarea.org.uk Facebook: @kmldpc