

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NOTICE OF A PARISH COUNCIL MEETING

**At 7.15pm on 16 December 2019 in the Annex Room
Mechanics Institute, Kirkby Malzeard**

ALL MEMBERS OF THE PUBLIC WELCOME

AGENDA

- 1. Welcome. Apologies for absence – approve reason why unable to attend.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association** by Councillors for any item on the agenda. Approve requests for dispensations if any.
- 3. Approve the Minutes of the Parish Council meeting held on 25th November 2019.**
- 4. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:**
 - a) Grass cutting to village verges – confirmation of Morgan Estates as contractors for 2020 for sum of £1900 excluding any extra cuts – Chair.
 - b) School bus arrangements- response from NYCC – Cllr Aksut
 - c) BT Kiosks adoption - Adequacy of phone signal from different mobile providers in Laverton.
 - d) VE Day 75 celebrations – Chair.
 - e) Power for People - Request to support Local Electricity Bill.
- 5. Correspondence** – Clerk to raise any relevant items (not dealt with elsewhere on the agenda) for consideration:
 - a) HBC – Developing Digital Skills – seeking residents who may wish to be ‘Digital Champions’.
 - b) Home office consultation – Strengthening police power to tackle unauthorised encampments
- 6. Former Henry Jenkins Inn** - Review of current situation.
- 7. County and District Matters** – Any items to be raised with or by Cllrs Atkinson and District Cllr Simms.
- 8. Planning – notification of recent Decisions made by Harrogate Borough Council:**
 - a) 19/04240/FUL – Bramble Cottage, Kirkby Moor Road, Kirkby Malzeard – Formation of field access – Lonnie. Permitted
 - b) 19/03946/KIOSK – Telephone Box, Main Street, Kirkby Malzeard – BT Consultation on the proposed removal of payphone kiosk. No objections to removal from HBC.
 - c) 19/03947/KIOSK – Telephone Box, Laverton, North Yorkshire – BT Consultation on the proposed removal of payphone kiosk. No objections to removal from HBC.

9. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) 19/04698/FUL – Missies Farm, Laverton – Conversion of 2 barns to form 2 dwellings and associated parking and demolition of agricultural outbuilding – Verity
- b) 19/04913/FUL – Parkfield Galphay Road, Kirkby Malzeard – Formation of new vehicular access – Briahaze Village Homes
- c) 19/04995/FUL – Churchby House, Church Street, Kirkby Malzeard – Erection of metal porch to rear door and extension/conversion of outbuilding to ancillary accommodation – Rogers
- d) 19/04996/LB – Churchby House, Church Street, Kirkby Malzeard – Listed Building Consent for the erection of metal porch to rear door and extension/conversion of outbuilding to ancillary accommodation – Rogers
- e) 19/05061/FUL – Bramble Cottage, Kirkby Moor Road, Kirkby Malzeard - Alteration to roof pitch; Alterations to fenestration (Revised scheme) - Lonie

10. Planning – notification of recent applications made to Harrogate Borough Council where response not requested from Parish Council:

None.

11. Planning - Neighbourhood Plan

- a) Report on Steering Group meeting Monday, December 2 and feedback on publicity undertaken at Drugs Awareness meeting – Chair.

12. Planning – Enforcement issues. Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.

13. Traffic and parking issues

- a) Consider paying for installation of data loggers - £110 plus VAT each and if approved, location, timing and any other relevant matters.

14. Illegal Drug use in Parish – Report on meeting held on Tuesday December 10th – Cllr Aksut.

15. Ivy Bank, Galphay Road, Kirkby Malzeard – Consider proposals to extend number and nature of caravan pitches.

16. External meetings / training.

- a) Nidderdale Group Safer Neighbourhood meeting on November 27 – report from Chair.
- b) YLCA webinars training – report on ‘Agendas and Minutes’ and ‘Website Accessibility Regulations’ from Chair.
- c) HBC Parish Consultation meeting – January 22. Approve questions to be submitted.

d) YLCA training meeting on basic Council procedures – January 24.

17. Council Property Assets

- a) Consider monthly reports on condition of assets from Councillors.
- b) Provision of Village Noticeboard inside Bus Shelter – Cllr Berry.

18. Trees within Council Assets

- a) Consider report from R.K. and J.M. Ward on condition of trees. Approve estimate for recommended work.

19. Children's Play Area

- a) Consider latest monthly report from DTMS and weekly inspections by Councillors.

20. Public waste bins

- a) Litter problem at Highside Playing Fields – Consider whether to put up notices asking people to use waste bins.
- b) Bins not being emptied in Kirkby Malzeard village – update.

21. Highways Issues

- a) Update on any existing cases including closure of Main Street, Kirkby Malzeard for sewage works by Yorkshire Water.
- b) Any new items to be raised by Councillors or public.

22. Footpaths

- a) Updates on issues including defective stiles, path diversions etc., raised previously with NYCC Paths Department - Chair
- b) Overhanging branches – Main Street, Kirkby Malzeard – Cllr Aksut
- c) Rodent infestation Manor Court entrance - Approve employing HBC Pest Control to eradicate rat problem £100 plus VAT

23. DTMS Task List – report on any work carried out by Parish Caretakers and new items to be added to their task list.

24. Budget 2020-21 – Consider and approve budget.

25. Precept 2020-21 – Consider and approve precept request to be included within Council Tax demands.

26. Financial Items:

- a) Bank statement – balances, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.

c) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
Buckton Homes & Gardens	£810.00	Grass Cutting
Reimbursement – Chair	£3.49	Printer ink subscription
YLCA	£15.00	Agendas and Minutes Webinar
DTMS Limited	£60.48	Playground inspection Nov & Dec
Reimbursement - Clerk	£122.70	Working from home insurance

27. Any Other Business - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

28. Date of next meeting: Monday 27th January 2020 at 7.15pm in the Annex, Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 17 January 2020 please.

Dated 11/12/2019

PARISH CLERK Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only)

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Agenda, along with General Privacy Notice, also available on the Parish Council website

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