

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NOTICE OF A PARISH COUNCIL MEETING

on Monday 19th August 2019 at 7.15pm in the Annex Room of the Mechanics Institute, Kirkby Malzeard

MEMBERS OF THE PUBLIC WELCOME

AGENDA

- 1. Welcome and apologies for absence.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association** by Councillors for any item on the agenda. Approve requests for dispensations if any.
- 3. Approve the Minutes of the Parish Council meeting held on 29 July 2019.**
- 4. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:**
 - a) VE Day celebrations May 2020 – Chair.
 - b) Ethical Standards training – reminder for Cllrs to book place either on September 11 or November 7.
- 5. Correspondence** – Clerk to raise any relevant items (not dealt with elsewhere on the agenda) with Councillors including those listed below:
 - a) Community Archaeology Conference – Selby – 21.09.2019 – referred by YLCA.
 - b) Highways – Road between Kirkby Malzeard and Risplith closed 15-23 August weekdays 7.30am to 5pm for resurfacing.
 - c) Nominations for Parish Council representatives – AONB joint Advisory Committee.
- 6. County and District Matters** – Any items to be raised with or by Cllrs Atkinson and Simms.
- 7. Planning – notification of recent Decisions made by Harrogate Borough Council:**
 - a) 19/01872/FUL – Dallowgill Outdoor Centre (The Old School), Dallowgill – partial demolition of existing extensions, erection of 3 single storey extensions and an entrance canopy, installation of roof lights and alterations to fenestration – Delta Academies Trust – permitted.
 - b) 19/01466/CLEUD – Lady Hill Lodge, Dallowgill – application for a Certificate of Lawfulness for residential use of a static caravan and associated domestic extensions – Sidgwick – granted.

8. Planning – recent Appeals made to the Planning Inspectorate. The Parish Council will provide a response on the following case:

a) APP/E2734/W/19/3234001 (HBC ref 19/00056/NREFPP – original planning application ref 19/01095/COU) – Low Keld, Laverton Road, Kirkby Malzeard – Change of Use from agricultural land to domestic curtilage – Fillingham.

9. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

a) 19/03240/DVCON – Mossie Mire Farmhouse, Laverton (Land comprising OS Field 7968) – deletion of Condition 3 (Agricultural Occupancy) to allow non-agricultural to reside. Original Planning Permission 04/01328/FUL (erection of an agricultural workers dwelling with new package treatment plant) – Cox.

b) 19/03182/DISCON – 23 St Andrews Meadows, Kirkby Malzeard – discharge of Condition 4 (fencing) – Martin.

c) 19/03254/DVCON – North Close Farm, Ripon Road, Kirkby Malzeard – Variation of condition 2 (Approved Plan) for adjustment of shed to allow First Floor Office Space – DM Fabrications.

10. Planning – Harrogate District Local Plan.

Provide response to the Main Modifications Consultation.

11. Planning - Neighbourhood Plan. Report on the Steering Group meeting held August 12, 2019.

12. Planning - Enforcement issues. Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.

a) New cases.

b) Update on progress of current cases.

c) Review of Council's procedure to deal with Enforcement issues.

13. Farm traffic within residential areas – Council to consider any measures which can be taken following late night working on July 20, 2019 and other associated incidents.

14. Appointment of new Clerk. Consider job specification and approve means of publicising post.

15. Highways Issues

a) Update on outstanding cases.

b) Any new items to be raised by Councillors or public.

16. Traffic and parking issues

- a) Update over monitoring of vehicle speeds using Data Loggers – Chair.
- b) Consider draft submission to Highways on action needed to improve traffic safety/parking issues in Parish following public consultation.

17. Footpaths

- a) Public footpath between Carlsmoor Lane and Swetton – update on referral to NYCC Paths.
- b) Public footpath at Arrowfield, Main Street, Kirkby Malzeard – update on Definitive Map Modification Order Application.

18. Kirkby Malzeard Community Association – progress on the drawing up of the Constitution and registration with the Charity Commissioners.

19. UCI World Championships - Consider Council involvement in events around the time trial race on the afternoon of Wednesday September 25th and the Sportive event on Sunday September 22nd, both of which pass through the Parish.

20. Illegal Drug use in Parish – Council to consider proposals to improve awareness of issue within the community – Cllr Aksut.

21. Council Property Assets

- a) Consider monthly reports on condition of assets from Councillors.
- b) Bus Shelter opposite Kirkby Stores, Kirkby Malzeard.

22. Children's Play Area

- a) Consider findings of latest monthly report from DTMS and weekly inspections by Councillors to include update on wet-pour repair adjacent Basket roundabout and multi-play unit.
- b) Consider advice from Streetscape about grant availability for improvements.
- c) Update on registration of sub-lease with Land Registry.
- d) Update on Information sign.

23. DTMS Task List – report on any work carried out by Parish Caretakers and new items to be added to their task list.

24. Financial Items:

- a) Bank statements – balances, outgoings and income on latest available statements.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statements.
- c) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
Buckton Homes and Gardens	£810	Village Grass cutting
Dallowgill Methodist Church	£40	Hall hire – March and July.

25. Any Other Business - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion or referral onto next Agenda.

26. Date of next meeting: Monday 30 September 2019 at 7.15pm in the Annex, Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 20 September 2019 please.

Dated 14.08.2019

ACTING CLERK: Howard Mountain, Mount Pleasant. Laverton, Ripon, HG4 3RH (Postal enquiries only)

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Agenda, along with General Privacy Notice, also available on the Parish Council website

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