

# KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

## NOTICE OF A PARISH COUNCIL MEETING

which will commence after the conclusion of the Annual Parish Council Meeting,  
but no earlier than 7.30pm, on 20 May 2019 in  
Mechanics Institute, Main Street, Kirkby Malzeard

### ALL MEMBERS OF THE PUBLIC WELCOME

#### AGENDA

1. **Welcome and apologies for absence.**
2. **Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association** by Councillors for any item on the agenda. Approve requests for dispensations if any.
3. **Approve the Minutes of the Parish Council meeting held on 29<sup>th</sup> April 2019.**
4. **Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:**
  - a) Update on obtaining grant funding for Dallowgill defibrillator – Cllr Aksut.
  - b) Update on provision of dog waste bins – Clerk
  - c) Update on pack from HBC for their Looking out for our Neighbours Campaign – Clerk.
  - d) Request to use Council land for Geocache trail – Cllr Manson.
  - e) Update on point of contact for complaints over low flying aircrafts and drones – Clerk.
5. **Correspondence** – Clerk to raise any relevant items with Councillors including those listed;
  - a) UK Cycling Events – Notification of non-competitive cycling event route through Parish on August 11<sup>th</sup>.
6. **County and District Matters** – Any items to be raised with or by Cllrs Atkinson and Simms.
7. **Planning – notification of recent Decisions made by Harrogate Borough Council:**
  - a) 19/01125/FUL – Longswale Farm, Main Street, Kirkby Malzeard - Erection of garden shed – Bodey – Approved subject to conditions.
  - b) 18/03230/FUL - Henry Jenkins Inn, Main Street, Kirkby Malzeard - Conversion of part of a public house and flat to create 1 no. dwelling (resubmission) – Claybourn – Refused.
8. **Planning – notification of recent Decisions made by the Planning Inspectorate:**
  - a) Appeal APP/E2734/W/19/3320276 – Land adjacent to The Grange, Back Lane South, Kirkby Malzeard – outline application (18/01600/OUT) for the erection of up to 5 houses with access considered – Thompson – Allowed.
9. **Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**

- a) 19/01777/OUT - Land Comprising Field At 422636 474144, Laverton Road, Kirkby Malzeard - Outline application for the erection of 1 no. dwelling with all matters reserved – Blackburn.
- b) 19/01842/FUL - 23 St Andrews Meadows, Kirkby Malzeard - Erection of a single storey extension and alterations to fenestration – Martin.
- c) 19/01872/FUL - Dallowgill Outdoor Education Centre, Belford Lane To Glebe Farm, Dallowgill - Partial demolition of existing extensions, erection of 3 no. single storey extensions and an entrance canopy, installation of rooflights and alterations to fenestration – Delta Acadamies Trust.

**10. Planning - Neighbourhood Plan.**

- a) Confirmation of date for first meeting of the Steering Group committee.
- b) Update on potential grants available.

**11. Planning – Enforcement issues.** Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration. Update on progress of current cases including general issue of static caravans.

**12. Community Association** – update on progress.

**13. Traffic and parking issues**

- a) Consider issues regarding parking on The Green – Cllr Brownlee.
- b) Update over monitoring of vehicle speeds using Data Loggers.
- c) Update on Council’s proposals regarding traffic issues in the Parish following continued Public Consultation – Cllr Aksut.

**14. Tour De Yorkshire and UCI World Championships 2019** – Cllr Brownlee to provide feedback following this year’s T de Y event. Consider grant application to HBC for funding towards celebration of World Championship – September 25.

**15. Council Property Assets** –

- a) Consider monthly reports on condition of assets from Councillors.
- b) Bus Shelter opposite Kirkby Stores, Kirkby Malzeard – consider alternative estimates for repair works – Cllr Aksut.

**16. Children’s Play Area**

- a) Update on fencing work to Play Area.
- b) Consider findings of latest monthly report from DTMS.
- c) Consider findings from weekly inspection by Council.
- d) Arrangements for Councillors to meet to understand criteria and procedures to follow at weekly inspection.

**17. Highways Issues**

- a) Update on items previously reported including cleaning out of blocked gullies in Parish. Clerk to advise on new items added to list of outstanding work since previous meeting.
- b) Any new items to be raised by Councillors or public.
- c) Spraying of weeds to paths and gutters in Kirkby Malzeard village – Cllr Manson.
- d) Parking of Post Office Van outside Mechanics Institute – Chair.
- e) Road cleaning arrangements – Cllr Aksut.
- f) Width of Galphay Road following new development – Cllr Lobley.

**18. DTMS Task List** – report on any work carried out by Parish Caretakers and new items to be added to their task list.

**19. Financial Items:**

- a) Bank statements – balances, outgoings and income on latest available statements.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statements.
- c) Approval of payments;

Payee	Amount	Item Paid For
Pippa Manson (reimbursement)	£4.80	Parking signs for Tour de Yorkshire
Yorkshire Internal Audit Services	£200.00	Internal Audit 2018/19
D3 Office Group Ltd	£12.28	Stationery
Clerk (reimbursement)	£7.32	Stamps

**20. Any Other Business** - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion.

**21. Date of next meeting:** Monday 24 June 2019 at 7.15pm in the Annexe Room of the Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 14 June 2019 please.

Dated 15/05/2019

PARISH CLERK Jen Hurford, Holmes Cottage, High Walk, Kirkby Malzeard HG4 3RY (Postal enquiries only)

Tel: 01765 650363 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com)

Agenda, along with General Privacy Notice, also available on the Parish Council website

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