

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NOTICE OF A PARISH COUNCIL MEETING

At 7.15pm on 24 June 2019 in

The Annex, Mechanics Institute, Main Street, Kirkby Malzeard

ALL MEMBERS OF THE PUBLIC WELCOME

AGENDA

1. Welcome and apologies for absence.

2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.

3. Approve the Minutes of the Parish Council meeting held on 20th May 2019.

4. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:

a) Update on provision of dog waste bins – Clerk

b) Update on pack from HBC for their Looking out for our Neighbours Campaign – Clerk.

c) St Peter's Church, Dallowgill – update on current position – Chair.

5. Correspondence – Clerk to raise any relevant items with Councillors including those listed;

a) YLCA – Notification outlining the celebrations being planned for the 75th Anniversary of VE Day on 8th through to the 10th May 2020.

b) YLCA – Request for resolutions to their district YLCA Branch meeting for debate on July 13th.

c) Highways – Notification of Church Street road closure July 22nd to August 30th.

d) Delta Academies Trust – Request to meet with the Council to discuss plan for The Old School, Dallowgill.

e) HBC – Notification of Ethical Standards training for all Parish Councillors on Monday July 8th at the Civic Centre, Harrogate.

6. County and District Matters – Any items to be raised with or by Cllrs Atkinson and Simms.

7. Planning – notification of recent Decisions made by Harrogate Borough Council:

a) 19/01095/COU – Low Keld, Main Street, Kirkby Malzeard – Change of Use from Agricultural land to domestic curtilage – Fillingham – Refused.

b) 19/01466/CLEUD - Kendall Bank, Kirkby Moor Road, Kirkby Malzeard - Application for a Certificate of Lawfulness for existing non-agricultural occupation of dwelling – Fountain – Certified lawful.

c) 19/01842/FUL - 23 St Andrews Meadows, Kirkby Malzeard - Erection of a single storey extension and alterations to fenestration – Martin – Approved subject to conditions.

8. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) 19/02021/FUL - Carr House Cottage, Kirkby Moor Road, Kirkby Malzeard - Conversion of domestic store to form annex including installation of stonework and alterations to roof pitch – Watson – response deadline 25th June (extension agreed).
- b) 19/02112/FUL - Cross Hills, Grantley - Erection of two and single storey extensions – Lupton - response deadline 25th June (extension agreed).
- c) 19/02275/REM – Parkfield, Galphay Road, Kirkby Malzeard - Reserved Matters Application for Appearance, Landscaping, Layout, and Scale of planning permission 17/04096/OUT (Outline application for the erection of 1 dwelling) – Kitching – response deadline 27th June.

9. Planning - Neighbourhood Plan.

- a) Report on first meeting of the Steering Group held June 10th.
- b) Council to formally approve new Steering Group members.

10. Planning – Enforcement issues. Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration. Update on progress of current cases.

11. Powers held by the Council – discussion following the recent review of Governance documents for 2019-20.

12. Kirkby Malzeard Community Association – update on progress on the drawing up of the Constitution and registration with the Charity Commissioners.

13. Traffic and parking issues

- a) Consider issues regarding parking on The Green and at Highside Playing Fields – Cllr Brownlee.
- b) Update over monitoring of vehicle speeds using Data Loggers.
- c) Update on Council’s proposals regarding traffic issues in the Parish following continued Public Consultation – Cllr Aksut.
- d) Parking issues on Manor Court.

14. UCI World Championships 2019 – Cllr Brownlee to provide feedback on UCI preparations following T de Y debrief. Update on grant application to HBC for funding towards celebration of World Championship time trial through Kirkby Malzeard on September 25.

15. Grass cutting to village verges – update from Cllr Aksut on standard of work following complaints from residents.

16. Community Emergency Team – notification of updated documentation and current team personnel by Chair.

17. Illegal Drug use in Parish – discussion of measures which Council could take to raise awareness of this with residents.

18. Enduro motorcycle event in Laverton rescheduled for July 6-7th - review concerns raised by residents and responses from organisers and landowners.

19. Belford Lane – removal of stone from riverbed – review responses from NYCC Highways and Footpaths departments.

20. Council Property Assets –

- a) Consider monthly reports on condition of assets from Councillors.
- b) Bus Shelter opposite Kirkby Stores, Kirkby Malzeard – consider alternative estimates for repair works – Cllr Aksut.

21. Children’s Play Area

- a) Update on fencing work to Play Area.
- b) Consider findings of latest monthly report from DTMS and weekly inspections by Councillors. Discuss whether to make enquiries about grant availability for improvements.
- c) Update following training meeting for Councillors to understand criteria and procedures to follow at weekly inspection.
- d) Consideration of HBC of arranging Annual Playground Inspection at a cost of £66.
- e) Correspondence from solicitors on registration of sub-lease with Land Registry.

22. Highways Issues

- a) Update on items previously reported including cleaning out of blocked gullies in Parish. Clerk to advise on new items added to list of outstanding work since previous meeting.
- b) Any new items to be raised by Councillors or public.
- c) Parking of Post Office Van outside Mechanics Institute – Chair.
- d) Road cleaning arrangements – Cllr Aksut.
- e) Width of Galphay Road following new development – Cllr Lobley.

23. DTMS Task List – report on any work carried out by Parish Caretakers and new items to be added to their task list.

24. Financial Items:

- a) Bank statements – balances, outgoings and income on latest available statements.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statements.
- c) Consideration of the Council’s obligation to HMRC following guidance from YLCA.
- d) Online Banking – update from Clerk on options available from HSBC.
- e) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
DTMS Ltd	£30.24	May Playground Inspection
DTMS Ltd	£1,368.00	Playground Fencing
Hutchinson Buchanan LLP Client Account	£360.00	HPFA Lease Legal Charges
Buckton Homes & Gardens	£760.00	Grass Cutting
Clerk (reimbursement)	£59.99	HP Envy Photo 6230 Printer

25. Any Other Business - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion.

26. Date of next meeting: Monday 29 July 2019 at 7.15pm at Greygarth Chapel, Dallowgill. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 19 July 2019 please.

Dated 19/06/2019

PARISH CLERK Jen Hurford, Holmes Cottage, High Walk, Kirkby Malzeard HG4 3RY (Postal enquiries only)

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Agenda, along with General Privacy Notice, also available on the Parish Council website

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