

# **KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

## **PUBLIC NOTICE OF A PARISH COUNCIL MEETING**

**At 7.15pm on 25 February 2019 in**

**The School-Room of the Ebenezer Chapel, Main Street, Kirkby Malzeard**

### **ALL MEMBERS OF THE PUBLIC WELCOME**

#### **AGENDA**

- 1. Welcome and apologies for absence.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association** by Councillors for any item on the agenda. Approve requests for dispensations if any.
- 3. Approve the Minutes of the Parish Council meeting held on 28<sup>th</sup> January 2019.**
- 4. Casual Vacancy** – Update on current position regarding the co-option of a Councillor for Kirkby Malzeard Parish, following Ruth Broadley’s resignation. Consider co-option of new Councillor if suitable candidate nominated.
- 5. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:**
  - a) Update on request to HBC for additional dog bin on Main Street, Kirkby Malzeard – Clerk.
  - b) Update on Salt Bin adjacent St Andrew’s Church, Kirkby Malzeard – Cllrs Aksut and Berry.
  - c) Update on creation of new Facebook page – Cllr Saxon.
  - d) Update on HBC CIL Draft Charging Levy Consultation – Chair.
  - e) Update on Dallowgill Forestry Work – Chair and Cllr Lobley.
  - f) Update on Old School, Dallowgill – Chair and Cllr Lobley.
  - g) Update on objection to NYCC over rent increase to Pre-School – Chair.
  - h) Update on YLCA Harrogate branch February meeting – Chair.
- 6. Correspondence** – Clerk to raise any relevant items with Councillors including those listed;
  - a) Keep Britain Tidy – Request to join the Great British Spring Clean 22 March - 23 April 2019.
  - b) NYPFCC – Notification of rural crime survey and poster available online.
  - c) Leeds City Council – Request to promote engagement on Connecting Leeds.
  - d) NALC – Request to complete survey on on-street parking.
- 7. Planning – notification of recent Decisions made by Harrogate Borough Council:**
  - a) 18/04655/FUL – Missies Farm, Laverton – Conversion of agricultural barn to form dwelling – Verity Ltd – Approved subject to conditions.
  - b) 18/04797/FUL – Stone Fold, Main Street, Kirkby Malzeard – Demolition of existing single & 2 storey extensions, existing garage and outbuildings. Erection of replacement 2 storey

extensions, garage and store. Installation of new windows and doors – Usmar – Approved subject to conditions.

c) 18/00452/DISCON - Deep Ghyll Croft, Laverton - Application for approval of details required under condition 3 (materials), condition 10 (materials) and condition 16 (landscaping) of planning permission 16/03048/FUL - Conversion of barn to form dwelling - Richards - confirmation of discharge of conditions 3 and 10 only.

d) 17/04308/OUTMAJ - Land Comprising Field At 422819 474158, Back Lane, Kirkby Malzeard - Outline application for the erection of up to 37 dwellings and associated works with access to (but not within) the site considered - Vernon Land Partnership (Kirkby Malzeard) Limited. Update on points raised subsequently by Council and residents.

**8. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**

a) 19/00496/DVCON – Parkfield, Galphay Road, Kirkby Malzeard – Variation of condition 1 of permission 17/04096/OUT to omit restriction to the northern 23m of site – Briahaze Village Homes.

b) 19/00558/FUL – West Riding House, 2 Pinfold Court, Kirkby Malzeard – Erection of extension and formation of porch under canopy – Cowling.

c) 19/00423/FUL – 30 St Andrews Meadows, Kirkby Malzeard – Erection of single storey extension – Walker.

**9. Planning – recent Appeals referred to the Planning Inspectorate. The Parish Council will consider providing a response on the following case:**

a) 19/00003/NREFPP – The Grange, Back Lane, Kirkby Malzeard – Outline application for the erection of 5 no. dwellings with access considered. (Revised Scheme) – Thompson.

**10. Planning - Neighbourhood Plan.**

a) Consider draft Designated Plan Area Application Supporting Statement.

b) Consider any amendments to Terms of Reference for Steering Group committee.

**11. Planning – Enforcement issues.** Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration. Update on progress of current cases.

**12. Traffic and parking issues**

a) Consider issues regarding parking on The Green and outside Wensleydale Creamery. Update on temporary provision of cones around Market Cross in early January.

b) Update over monitoring of vehicle speeds using Data Loggers.

c) Update on Council's proposals for new and revised Speed Restrictions in the Parish – consider documents to be used in public consultation. Approve arrangements for consultation and start date.

**13. No Cold Calling** – Update on distribution of Trading Standards sticker and accompanying Scams letter from Council.

**14. HBC Parish Consultation Meeting** – approve questions for submission in advance of the meeting on Tuesday March 19<sup>th</sup>.

**15. Tour De Yorkshire 2019** – Cllr Brownlee to provide report on any relevant matters for the Council. Consider and approve details of grant application to HBC for funding towards the event.

**16. Kirkby Malzeard Charity Trust** – Update from Cllrs Berry and Lobley following Trust meeting on January 29.

**17. Dallowgill Defibrillator** – Cllr Aksut to provide update on discussions with possible funding sources.

**18. Footpaths** – Update from Cllr Saxon on action in respect of impassable footpath in area of Mowbray Lodge/Highfield Farm/North Park/Park Wood/North Close Farm to the North of Kirkby Malzeard village.

**19. Grants for Local Organisations** – Council to consider applications received and approve allocation of grants from the 2018-19 £4,000 fund pool.

- a) Mechanics Institute
- b) Highside Playing Fields Association
- c) Kirkby in Bloom
- d) Kirkby Malzeard Youth Club
- e) Kirkby Malzeard Pre-School
- f) Any other local organisations from whom an application has been received.

**20. Council Property Assets** –

- a) Consider monthly reports on condition of assets from Councillors.
- b) Bus Shelter opposite Kirkby Stores, Kirkby Malzeard – consider alternative estimates for repair works – Cllr Aksut.

**21. Commuted sums** – Children's Play Area – update on new fencing project.

**22. Children's Play Area**

- a) Consider findings of latest monthly report from DTMS.
- b) Update on progress in respect of creation of sub-lease to enable the Council to take full responsibility for the Play Area from HPFA. Resolve to consider and sign sub-lease if available.
- c) Update on work to Ash tree.

### **23. Highways Issues**

- a) Update on items previously reported including resurfacing work to section of Main Street and cleaning out of eleven blocked gullies in Parish. Clerk to advise on new items added to list of outstanding work since previous meeting.
- b) Any new items to be raised by Councillors or public.
- c) Spraying of weed growth to areas of paths and gutters in Kirkby Malzeard village.

**24. DTMS Task List** – report on work carried out by Parish Caretakers and new items to be added to their task list.

### **25. Financial items:**

- a) Bank statements – balances, outgoings and income on latest available statements.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statements.
- c) Update on Mandate Form submitted to HSBC.
- d) Update on transfer funds from the investment account to consolidate reserves within the current account.
- e) Approval of payment of £38.00 to Beyond Digital for 500 Tour de Yorkshire leaflets.
- f) Approval of payment of £45.00 to Beyond Digital for 500 Parish Council Scams leaflets.
- g) Approval of payment of £60.48 to DTMS for January and February's playground inspections.
- h) Approval of payment of £6.96 to the Clerk for stamps.

**26. Any Other Business** - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion.

**27. Date of next meeting:** To be held at Greygarth Chapel, Dallowgill on Monday 25 March 2019 following the 7.00pm Annual Parish Meeting for Laverton/Dallowgill Parish (the Parish Council meeting will start no earlier than 7.15pm). Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 16 March 2019 please.

Dated 20/02/2019

PARISH CLERK Jen Hurford, Holmes Cottage, High Walk, Kirkby Malzeard HG4 3RY (Postal enquiries only)

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Agenda, along with General Privacy Notice, also available on the Parish Council website

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