

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

PUBLIC NOTICE OF A PARISH COUNCIL MEETING

Which will commence after the conclusion of the Annual Laverton Parish Meeting, but no earlier than 7.15pm, on 25 March 2019 in The School-Room of Greycarth Chapel, Dallowgill

ALL MEMBERS OF THE PUBLIC WELCOME

AGENDA

- 1. Welcome and apologies for absence.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 3. Approve the Minutes of the Parish Council meeting held on 25th February 2019.**
- 4. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:**
 - a) Update on Salt Bin adjacent St Andrew's Church, Kirkby Malzeard – Cllr Aksut.
 - b) Update on Old School and St Peter's, Dallowgill – Cllr Berry.
 - c) Update on impassable footpath in area of Mowbray Lodge/Highfield Farm/North Park/Park Wood/North Close Farm to the North of Kirkby Malzeard village – Cllr Saxon.
 - d) Confirmation of compliance with Standing Orders and GDPR requirements in respect of Cllr Manson following co-option at last meeting.
 - e) Update on obtaining grant funding for Dallowgill defibrillator – Cllr Aksut.
- 5. Correspondence – Clerk to raise any relevant items with Councillors including those listed;**
 - a) HBC – Notification of request to be treated as a potential bidder in respect of the Henry Jenkins from Henry Jenkins Community Pub Ltd, triggering a full 6-month moratorium period.
- 6. Planning – notification of recent Decisions made by Harrogate Borough Council:**
 - a) 18/05254/FUL – Gillgate Cottage, Gillgate Road, Laverton – Erection of two and single storey extensions and a porch – Fox – Approved subject to conditions.
- 7. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**
 - a) 19/00711/FUL – Barn Conversion, Carr House Farm, Kirkby Moor Road, Kirkby Malzeard – Erection of a single storey extension – Watson.
 - b) 19/00628/FUL – Hoggerstone Farm, Dallowgill – Alterations and change of external materials; Alterations and creation of fenestration; Conversion of barn to create ancillary

residential accommodation; Erection of garage; Demolition of multiple storage annex buildings; Extension of domestic curtilage with associated landscaping – Bromet.

c) 19/00907/FUL – The Shooters Inn, Dallowgill – Demolition of existing garden shed and erection of garden store – Foster.

d) 19/01125/FUL – Longswale Farm, Main Street, Kirkby Malzeard - Erection of garden shed – Bodey.

8. Planning - Neighbourhood Plan.

a) Update following submission of Designated Plan Area Application Supporting Statement.

b) Consider revised Terms of Reference for Steering Group committee. Arrangements for first meeting.

c) Consider initial budget for promoting Plan within community.

9. Planning – Enforcement issues. Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration. Update on progress of current cases.

10. Information Drop-in Session 20th April 10am to 12noon – Co-ordination and suggestions for the event to be held at the Mechanics Institute, Kirkby Malzeard.

11. Traffic and parking issues

a) Consider issues regarding parking on The Green – Cllr Brownlee.

b) Update over monitoring of vehicle speeds using Data Loggers.

c) Update on Council's proposals for new and revised Speed Restrictions in the Parish – consider documents to be used in public consultation. Approve arrangements for consultation and start date.

12. HBC Parish Consultation Meeting – responses to questions submitted at March 19th meeting.

13. Tour De Yorkshire 2019 – Cllr Brownlee to provide report on any relevant matters for the Council. Update on grant application to HBC for funding towards the event.

14. Grants for Local Organisations – Consider revised application from Friends of Kirkby Malzeard School for remaining £500 grant from the 2018-19 £4,000 fund pool, and finalise approval of other grants provisionally agreed at last meeting.

15. Council Property Assets –

a) Consider monthly reports on condition of assets from Councillors.

b) Bus Shelter opposite Kirkby Stores, Kirkby Malzeard – consider alternative estimates for repair works – Cllr Aksut.

16. Children's Play Area

- a) Consider findings of latest monthly report from DTMS.
- b) Update on progress in respect of creation of sub-lease to enable the Council to take full responsibility for the Play Area from HPFA. Resolve to consider and sign sub-lease if available. In the absence of lease document consider making formal complaint to HBC about the lack of priority given to this matter by their legal department over the last 13 months.
- c) Update on new fencing project – utilising commuted sums money.

17. Highways Issues

- a) Update on items previously reported including resurfacing work to section of Main Street and cleaning out of blocked gullies in Parish. Clerk to advise on new items added to list of outstanding work since previous meeting.
- b) Any new items to be raised by Councillors or public.
- c) Spraying of weed growth to areas of paths and gutters in Kirkby Malzeard village.

18. DTMS Task List – report on any work carried out by Parish Caretakers and new items to be added to their task list.

19. Financial items:

- a) Bank statements – balances, outgoings and income on latest available statements.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statements.
- c) Update on Mandate Form submitted to HSBC.
- d) Approval of letter to HSBC to close the interest account.
- e) Approval of payment of £13.66 to D3 Office Group Ltd for stationery.
- f) Approval of payment of £45.00 to Chair in contribution to YLCA Playground Training Course on April 19 (total cost £80).
- g) Approval of payment of £73.05 to Stephen Weld for materials from Ripon Builders Merchants Ltd for Tour de Yorkshire display signs.
- h) Approval of payment of £360 to RK & JM Ward for 2018 tree inspection survey and work carried out to the Ash tree at the play area.
- i) Approval of payment of £80 to Kirkby Malzeard Methodist Chapel for room hire.

20. Any Other Business - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion.

21. Date of next meeting: Monday 29 April 2019 starting no earlier than 7.15pm in the Mechanics Institute, Kirkby Malzeard, following the Annual Kirkby Malzeard Parish Meeting which commences at 7pm. Items for the Agenda should be submitted by 19 April 2019 please.

Dated 20/03/2019

PARISH CLERK Jen Hurford, Holmes Cottage, High Walk, Kirkby Malzeard HG4 3RY (Postal enquiries only) Tel: 01765 650363 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website www.kmldpc.btck.co.uk Facebook: @kmldpc