

# KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

## NOTICE OF A PARISH COUNCIL MEETING

on Monday 25<sup>th</sup> November 2019 at 7.15pm in the Annex Room of the Mechanics Institute, Kirkby Malzeard

### MEMBERS OF THE PUBLIC WELCOME

#### AGENDA

**1. Welcome and apologies for absence.**

**2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association** by Councillors for any item on the agenda. Approve requests for dispensations if any.

**3. Approve the Minutes of the Parish Council meetings held on 28 October 2019.**

**4. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:**

a) Secondary School bus arrangements – Cllrs Aksut and Saxon

b) Proposed cycle track from Kirkby Malzeard to Ripon – Cllr Aksut

c) YLCA - VE Day 75 celebrations - Chair

d) Nidderdale AONB – election of Parish Council representatives on Joint Advisory Committee – Cllr Manson

e) Friends of the Earth – 20-point guide for Councils on Climate Change- Chair and Cllr Manson

**5. Correspondence** – Clerk to raise any relevant items (not dealt with elsewhere on the agenda) including those listed below:

a) Pocket Parks – Government funding available.

b) HBC – Consultation on promoting Harrogate Area.

**6. County and District Matters** – Any items to be raised with or by County Cllr Atkinson and District Cllr Simms.

a) Update over monitoring of vehicle speeds using Data Loggers – County Cllr Atkinson

b) Secondary School bus arrangements – County Cllr Atkinson.

**7. Planning – notification of recent Decisions made by Harrogate Borough Council:**

a) 19/04239/FUL - Bramble Cottage, Kirkby Moor Road, Kirkby Malzeard - alterations to roof pitch and fenestration - Lonie. Permitted.

b) 19/04421/PNA – Cross Hills, Dallow (Grantley) – Prior notification for erection of agricultural building – Lupton. Refused.

c) 19/03240/DVCON – Mossie Mire, Laverton. Deletion of condition 3 (Agricultural Occupancy) to allow non-agricultural to reside, of planning permission 04/01328/FUL (Erection of 1no

agricultural workers dwelling with new package treatment plant, site area 0.030 ha, revised scheme) – Cox. Refused.

d) 19/04288/FUL - 12 St Andrews Gate Kirkby Malzeard. Erection of extension, loft conversion and installation of roof lights – Natt. Permitted.

**8. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**

a) 19/04669/FUL – Prospect House, Laverton – erection of single storey extension, conversion of part of garage to form additional living accommodation with installation of one roof-light – Fitzgibbon.

b) 19/04695/FUL – Dallow Hall, Dallow (Grantley) – demolition of timber garage, re-building of two storey outbuilding, re-building of single storey to form garden room. Erection of double garage – Stephenson.

**9. Planning – recent applications made to Harrogate Borough Council where response not requested from Parish Council:**

None.

**10. Planning - Neighbourhood Plan.**

a) Report on the Steering Group meeting held 11 November, 2019.

b) Council to consider and approve appointment of Consultant to advise on Planning and other aspects of the Plan scheme, subject to availability of grant funding for scheme from Locality.

**11. Planning - Enforcement issues.** Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.

a) New cases.

b) Update on progress of current cases from HBC.

**12. BT Phone kiosks in Kirkby Malzeard and Laverton villages.** Consider whether to commence 'adoption' process to enable these to be re-used if phones removed.

**13. Appointment of new Clerk.**

a) Confirm appointment of Mrs. Victoria Preston from 02.12.2019.

b) Upgrade from Windows 8 to Windows 10 and advice on back-up arrangements to PC laptop – Cllr Saxon.

**14. Footpaths**

a) Defective stiles on paths between Kirkby Malzeard and Laverton – update. Additional defective stile referred.

b) Overhanging branches – Main Street, Kirkby Malzeard – update – Cllr Aksut.

c) Carlsmoor Woods – diversion of footpath without consent – update.

## **15. Highways Issues**

a) Update on existing cases including closure of Main Street, Kirkby Malzeard for sewerage works by Yorkshire Water.

b) Notification of any planned road closures in Parish.

c) Any new items to be raised by Councillors or public.

## **16. Traffic and parking issues –**

a) Consider Community Speed-watch schemes as part of overall Council policy to improve traffic safety – Chair.

**17. Kirkby Malzeard Community Association** – progress on the drawing up of the Constitution and registration with the Charity Commissioners – Chair.

**18. Illegal Drug use in Parish** – Progress on arrangements for public meeting – Cllr Aksut.

## **19. External Meetings/Training**

a) YLCA Branch Meeting to deal with CIL – November 18 - report from Cllr Berry.

b) Nidderdale Group Safer Neighbourhoods meeting– November 27 – Chair to attend.

c) YLCA webinar training November- January programme.

d) HBC Parish Consultation meeting - January 22 at Bishop Monkton - consider any questions the Council wishes to raise.

## **20. Council Property Assets**

a) Consider monthly reports on condition of Assets from Councillors.

b) Bus Shelter opposite Kirkby Stores, Kirkby Malzeard. Update on provision of noticeboard.

## **21. Children's Play Area**

a) Consider latest monthly report from DTMS and weekly inspections by Councillors.

b) Proposed improvement programme – update.

c) Registration of sub-lease with Land Registry - update.

**22. Grass cutting to village verges** – consider tender responses received for period 2020-22.

**23. DTMS Task List** – report on any work carried out by Parish Caretakers and new items to be added to their task list.

## **24. Financial Items:**

a) Bank statement – balances, outgoings and income on latest available statement.

b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.

c) Acting Clerk to provide draft budget (incorporating draft precept request figure) for 2020-21 for consideration at next meeting.

d) Approval of payments (including VAT where applicable);

<b>Payee</b>	<b>Amount</b>	<b>Item Paid For</b>
Buckton Homes and Gardens	£760.00	Grass cutting of village verges – October.

**25. Any Other Business** - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto next Agenda.

**26. Date of next meeting:** Monday 16 December 2019 at 7.15pm in the Annex, Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 6 December 2019 please.

Dated 20.11.2019

ACTING CLERK: Howard Mountain, Mount Pleasant. Laverton, Ripon, HG4 3RH (Postal enquiries only)Tel: 01765 658838 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, along with General Privacy Notice, also available on the Parish Council website [www.kmldpc.btck.co.uk](http://www.kmldpc.btck.co.uk) Facebook: @kmldpc