

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

PUBLIC NOTICE OF A PARISH COUNCIL MEETING

26 March 2018 in

The Annexe, The Mechanics Institute, Kirkby Malzeard at 7.15pm

ALL MEMBERS OF THE PUBLIC WELCOME

AGENDA

1. Welcome and apologies for absence.

2. Declarations of Disclosable Pecuniary Interest, other interests or close association by Councillors for any item on the agenda. Approved requests for dispensations if any.

3. Approve the Minutes of the previous Parish Council meeting held on 26th February 2018.

4. Co-option of Councillor following resignation of Cllr Mike Hurford – Clerk to report current position. Co-option process to be undertaken if any applications received.

5. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:

a) Important Information for Dog Owners – Distribution and display of posters advising dog walkers and owners.

b) Dallowgill noticeboard – associated works.

c) Highways Yard, Laverton – update on obtaining back rent from NYCC.

d) Henry Jenkins – report advice from HBC on position re Planning and ACV if property split.

6. Correspondence – Clerk to raise any relevant items with Councillors.

7. Planning – notification of recent decisions made by Harrogate Borough Council:

a) TPO 18/2018 – Wensleydale Dairy Products, Ripon Road, Kirkby Malzeard – Notice given that the order took effect, on a provisional basis, on 16 March 2018. It will continue in force on this basis for a further six months or until HBC confirms the order, whichever occurs the first. The consultation period with the affected parties will expire on 21 April 2018.

b) 17/05482/OUT – Land Comprising OS Field 5419, Galphay Road, Kirkby Malzeard – Outline application for the erection of 2 no. dwellings with access considered – Refused.

8. Planning – recent Planning Appeal decisions made by Planning Inspectorate:

a) 17/00117/HOUSER – Sawpitts Farm, Laverton – Erection of first floor and two storey extension (Revised scheme) – Appeal dismissed.

9. Planning – recent applications made to Harrogate Borough Council and North Yorkshire County Council. The Parish Council will provide a response on the following cases:

There are no applications to consider.

10. Tour De Yorkshire on May 6 – report on progress.

- a) Update from residents committee. Result of the application for funding to the HBC Tour de Yorkshire Small Grant Fund. Consider request for additional funding to the Parish Council.
- b) Progress on Insurance arrangements for general activities surrounding event to be organised by the Council.

11. Footpaths –

- a) Arrowfield, Main Street, Kirkby Malzeard – update on the proposed Definitive Map Modification Order application.
- b) Back Lane to Ringbeck river – excess dog waste and request from a resident to install bin and bags.

12. Annual Parish Meeting Exhibition / Defibrillator Awareness Session - make final arrangements for event on April 21.

13. Market Cross, Kirkby Malzeard – consider proposal by neighbours to re-tarmac adjacent area.

14. Parish Council Elections Thursday 3rd May 2018 – update on timeline of events and associated actions to be carried out. Decide how best to encourage new Councillors to stand.

15. Report on meetings attended on behalf of Parish Council – Meeting on March 7 with Highways Department at Pateley Bridge - attended by Chair.

16. Inspection of Council Property Assets – reports from Councillors and Clerk. Progress report on provision of Caution sign for Greygarth Monument.

17. Children’s Play Area –

- a) Consider latest monthly report from DTMS.
- b) Progress report on transfer of Play Area lease from HPFA to Parish Council.

18. Highways Issues - update on items previously reported. New items to be raised with NYCC, from Councillors and public. Consider provision of grit boxes for de-icing pavements.

- 19. DTMS Task List** – report on work carried out by Parish Caretakers, and new items to be added to their task list. Update on Snowberry bushes near Market Cross junction.
- 20. Matters relating to employment of Clerk** – consider and approve Sickness Policy.
- 21. Data Protection** – Clerk to provide update on changes in legislation to be introduced in May.
- 22. Common Land owned by Council**
- a) Consider any further response on Woodhouse Bogs, Winksley.
 - b) Coal Pit Goal Woodyard, Kirkby Moor Road, Kirkby Malzeard – update on response from Tenants on a proposed offer for sale.
- 23. Financial items:**
- a) Bank statements – details of balances, outgoings and income since last month.
 - b) Cash Book – up to date record of payments and receipts for year.
 - c) Bank signatories – Clerk to report on progress altering signatories.
 - d) Approval of payment to GJ Meer for £40.00 for repair to bench overlooking the Green.
 - e) Approval of payment to YLCA for £403.00 for membership from 1 April 2018 to 31 March 2019.
 - f) Approval of payment to DTMS Limited for £57.60 for playground inspections in January and February.
 - g) Approval of payment to D3 Office Group for £28.24 for stationery.
 - h) Approval of payment to Cllr Howard Mountain for £20.28 to reimburse for purchase of sign for Greygarth Monument from Safety Signs 4 Less.
 - i) Approval of payment to Clerk for £42.22 for reimbursement of stationery and stamps.
 - j) Approval of payment to Yates Playgrounds for £242.40 for two toddler swings plus delivery.
 - k) Approval of payment to Merrin Electrics for £200.00 plus VAT for the installation of the defibrillator.
 - l) Approval of payment to Beyond digital for £36.00 for printing flyers (from T de Y grant).
 - m) Approval of purchase of laminator and pouches with budget to agree.
- 24. Any Other Business** - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion.

25. Date of next meeting: The **Annual Parish Meeting** will be held on Monday 30 April 2018 at 7.15pm in the annex room of the Mechanics Institute, Kirkby Malzeard. Representations in writing by organisations will this year be made at the **Annual Parish Meeting Exhibition** to be held on Saturday April 21 in the Main Hall of the Mechanics Institute. The **regular monthly Meeting of the Parish Council** will follow the Annual Parish Meeting on April 30 and will commence no earlier than 7.20pm. Any items to go on the Agenda for the monthly Council meeting should be submitted to the Clerk by 20 April 2018 please.

Dated 21/03/2018

PARISH CLERK Jen Hurford, Holmes Cottage, High Walk, Kirkby Malzeard HG4 3RY Tel 01765 650363

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Agenda also available on the Parish Council website www.kmldpc.btck.co.uk

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