

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

PUBLIC NOTICE OF A PARISH COUNCIL MEETING At 7.15pm on 26 November 2018 in The Annex, Mechanics Institute, Kirkby Malzeard

ALL MEMBERS OF THE PUBLIC WELCOME

AGENDA

- 1. Welcome and apologies for absence.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association** by Councillors for any item on the agenda. Approve requests for dispensations if any.
- 3. Approve the Minutes of the Parish Council meeting held on 29th October 2018.**
- 4. Resignation of Cllr Ruth Broadley** – Clerk to report current position regarding the Casual Vacancy process to seek a replacement Councillor for Kirkby Malzeard Parish.
- 5. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:**
 - a) Update on investigations over potential path on Definitive Map – Cllr Saxon.
 - b) Update on weeding to kerbs in Kirkby Malzeard village – Clerk.
 - c) Update on grants available to the community- Cllr Aksut.
 - d) Update on hiring Vehicle Activated Speed Signs – Clerk.
- 6. Correspondence** – Clerk to raise any relevant items with Councillors including those listed;
 - a) HBC – Invitation to comment on their Recycling and Waste Satisfaction Survey.
- 7. No Cold Calling Zone** – Advice from Mark Walton of NYCC Trading Standards on measures which can be taken to prevent ‘Cold Calling’ to households in the Parish.
- 8. Planning Applications – notification of recent decisions made by Harrogate Borough Council:**
 - a) 18/03676/CLOPUD - Grange Cottage, Laverton - Application for a Certificate of Lawfulness for the proposed installation of fenestration to a Listed building – Brassington - Refused.
 - b) 18/03502/FUL – Sunnyside, Main Street, Kirkby Malzeard – Erection of garage; Alterations to access and boundary wall; Formation of hard-standing - Burgess – Approved.
 - c) 18/03522/FUL - Low Ray Carr, Dallowgill - Erection of stables - Congreve - Approved.
 - d) 18/04366/PROWNY - Bagwith House, Kirkby Malzeard - Upgrade of footpath no. 15.70/7 to Restricted Byway and addition of new Restricted Byway, Kirkby Malzeard – NYCC – No objections.

9. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

There are no applications to consider.

10. Planning - Neighbourhood Plan.

- a) Notification of any responses so far received to letters sent to neighbouring Parishes informing them of the proposed Plan Area.
- b) Update on potential invitees of representatives of local organisations, businesses and residents to join the Neighbourhood Plan Steering Group.

11. Planning – Enforcement issues. Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.

12. Kirkby Malzeard Community Association – Update from Cllr Saxon on the representatives of local organisations who are to act as committee members and date of first meeting.

13. Parking issues, Kirkby Malzeard – Consider any action on the following:

- a) The Green.
- b) West End Green.
- c) Outside Wensleydale Creamery.

14. Kirkby Malzeard Charity Trust – update from Cllrs Berry and Lobley on the Trust meeting scheduled for November and consideration of what further action is required.

15. Tree on Main Street, Kirkby Malzeard – update from Highways following request from Branwell Cottage, Main Street, Kirkby Malzeard to have tree in verge pruned back.

16. Community events –

- a) Review of Remembrance events in Parish.
- b) Future projects.

17. Council Property Assets –

- a) Consider monthly reports on condition of assets from Councillors.
- b) Coalpit Goal Woodyard, Kirkby Moor Road, Kirkby Malzeard – notification of completion of lease to Mr. Bryan Ward, and vehicular right of way across the land to the rear section of Woodyard owned by R.K. and J.M. Ward.
- c) Lamberts Quarry & Laverton Quarry – consider annual tree inspection by Wards Woodyard.
- d) Bus Shelter opposite Kirkby Stores, Kirkby Malzeard – consider revised estimate from GJ Meer for repair works to the front panel and alternative estimate if available.
- e) Cllr Lobley to confirm flagpole at Greygarth secure.

18. Commuted sums

- a) Kirkby Malzeard Heritage Board – progress report.
- b) Highside Playing Fields/Play Area – update on new fencing project

19. Children’s Play Area

- a) Consider findings of latest monthly report from DTMS and the annual report from ROSPA.
- b) Update on progress in respect of sub-lease to enable the Council to take full responsibility for the Play Area from HPFA.
- c) Note Streetscape’s offer to assist with an application for Awards for All funding to replace equipment.

20. Highways Issues

- a) Update on items previously reported.
- b) Any new items to be raised by Councillors or public.
- c) Consider proposals for requesting Highways to introduce new and revised Speed Restrictions on roads within the Parish.

21. DTMS Task List – report on work carried out by Parish Caretakers and new items to be added to their task list.

22. GDPR – update on procedures and approval of further documents to comply with Data Protection Act 2018;

- a) Confirmation that all Councillors have returned Email Consent forms to Clerk.
- b) Consideration and approval of Security Incident Policy document.

23. Financial items:

- a) Bank statements – balances, outgoings and income on latest available statements.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statements.
- c) 2019-20 Draft Budget and Precept – circulation for consideration at December’s meeting.
- d) Approval of payment to HBC for £66.00 for the annual playground inspection.
- e) Approval of payment to D3 Office Ltd for £12.28 for stationery.
- f) Approval of payment to NYCC for £150.00 for replenishment of two salt bins.
- g) Approval of payment to Clerk for £17.41 for stationery and stamps.
- h) Update from Clerk regarding printer purchase.

24. Any Other Business - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion.

25. Date of next meeting: Monday 17 December 2018 at 7.15pm in The Annex, Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 7 December 2018 please.

Dated 21/11/2018

PARISH CLERK Jen Hurford, Holmes Cottage, High Walk, Kirkby Malzeard HG4 3RY (Postal enquiries only)

Tel: 01765 650363 Email: clerk.kmldpc@outlook.com

Agenda, along with General Privacy Notice, also available on the Parish Council website

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