

# **KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

## **NOTICE OF A PARISH COUNCIL MEETING**

**At 7.15pm on 27<sup>th</sup> January 2020 in the Annex Room**

**Mechanics Institute, Kirkby Malzeard**

**ALL MEMBERS OF THE PUBLIC WELCOME**

### **AGENDA**

- 1. Welcome. Apologies for absence – approve reason why unable to attend.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association** by Councillors for any item on the agenda. Approve requests for dispensations if any.
- 3. Approve the Minutes of the Parish Council meeting held on 16<sup>th</sup> December 2019.**
- 4. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:**
  - a) Registration of DPI from last meeting with HBC by Cllr Aksut to be confirmed by Clerk.
- 5. Correspondence – Clerk to raise any relevant items (not dealt with elsewhere on the agenda) for consideration and response:**
  - a) HBC Safer Communities - Harrogate street aid.
  - b) Nidderdale AONB - International Dark Skies Reserve application.
  - c) HBC Safer Communities - Draft statement of licensing policy 2020-2025
  - d) HBC Community Infrastructure Levy Draft Charging Schedule – Further Consultation stage.
  - e) YLCA NALC Legal Topic Note 22 – Template policies received to deal with grievance and disciplinary handling. Council to consider adoption.
- 6. County and District Matters – Any items to be raised with or by Cllrs Atkinson and District Cllr Simms.**
- 7. Planning – notification of recent Decisions made by Harrogate Borough Council:**
  - a) 19/04669/FUL – Prospect House, Laverton – Erection of single-storey extension; conversion of garage to form additional living accommodation with installation of one roof-light – Fitzgibbon. Permitted.
  - b) 19/04695/FUL – Dallow Hall, Dallow (Grantley) - Demolition of timber garage, rebuilding of two storey outbuilding, re-building of single storey to form garden room – Stephenson. Permitted
  - c) 19/04913/FUL – Parkfield, Galphay Road, Kirkby Malzeard - Formation of new vehicular access – Briahaze Village Homes. Permitted

**8. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**

- a) 19/05064/FUL – Cross Hills, Grantley – Erection of agricultural building. – Lupton
- b) 19/05165/REM – Land comprising OS Field 5419, Galphay Road, Kirkby Malzeard – Reserved matters application for the erection of one dwelling with Appearance, Landscaping, Layout and Scale considered under outline consent 19/03477/OUT – Atkinson
- c) 19/05195/FUL – Tailors House, Main Street, Kirkby Malzeard – Erection of single storey extension and porch - Johnson

**9. Planning – notification of recent applications made to Harrogate Borough Council where response not requested from Parish Council:**

None.

**10. Planning - Neighbourhood Plan**

- a) Report on Steering Group meeting Monday, January 13<sup>th</sup> - Chair.

**11. Planning – Enforcement issues.** Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.

**12. Ivy Bank, Galphay Road, Kirkby Malzeard** – Consider response received from Freedom Camping Club setting out further information on proposals for site, and approve any response to HBC Planning Department.

**13. St Peter’s, Dallowgill** – Consider and approve any further comments we wish to make on the proposal to use as a day Nursery, following recent correspondence from the Church Commissioners.

**14. Village verges** – Consider and approve procedure to develop wildflower areas in verges within Kirkby Malzeard village.

**15. Tour de Yorkshire & VE Day 75 Celebrations** – Consider creating a Committee to oversee organisation of these events taking place in May 2020.

**16. Kirkby Malzeard Area Community Association** – Update on Constitution and Registration with the Charity Commissioners.

**17. Website Accessibility** – Consider implications of ‘Public Sector Bodies (Website and Mobile Applications) No 2 Accessibility Regulations 2018’ in relation to existing Parish Council website and forthcoming ‘Kirkby Malzeard Area’ community website.

**18. Adoption of BT kiosks following decision by BT to remove payphones.**

- a) Consider and approve adoption of Laverton kiosk by Community Heartbeat Trust to house defibrillator on behalf of Council. Update on adequacy of EE mobile signal – Cllr Manson.
- b) Consider and approve adoption of Kirkby Malzeard kiosk by Council through BT, to use as book-swap facility, including payment of £1 fee.

**19. Local Organisation grants 2019-20 – Consider and approve application forms prior to distribution.**

**20. Traffic and parking issues.**

- a) Update on provision of data loggers – Chair.

**21. External meetings / training**

- a) YLCA Harrogate Branch meeting at Boroughbridge - Mon 3<sup>rd</sup> February 7pm – Cllr Berry to attend.
- b) HBC Consultation Meeting with Parish Councils – Bishop Monkton Wed 22<sup>nd</sup> January – Report from Chair.
- c) HBC Parish Council training meeting - Fri 24<sup>th</sup> January – Report from Clerk.
- d) YLCA spring training conference – Saturday 28<sup>th</sup> March.

**22. Council Property Assets**

- a) Consider monthly reports on condition of assets from Councillors.

**23. Children's Play Area**

- a) Consider latest monthly report from DTMS and weekly inspections by Councillors.
- b) Update on plans for improvements to Play Area.

**24. Highways Issues**

- a) Update on any existing cases including condition of Main Street verges and rodent infestation near Manor Court entrance following Sewer repairs.
- b) Update regarding cars parked on the grass next to Wensleydale Dairy.
- c) Update on washing of road signs.
- d) Any new items to be raised by Councillors or public.

**25. Footpaths**

- a) Updates on issues including defective stiles, path diversions etc., raised previously with NYCC Paths Department – Chair.
- b) Street Cleaning – Update on enquires made with HBC – Cllr Manson

## 26. Litter/waste bins.

- a) Waste Bins – update on problems with emptying of bins by HBC - Chair.
- b) Litter at Highside Playing Fields – Cllr Manson

## 27. DTMS Task List – Consider and approve contract task list for 2020

## 28. Financial Items:

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Comparison to Budget – Q3 Year to date. Consider explanations for variances.
- d) Clerk to confirm receipt of Precept request by HBC.
- e) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
YLCA	£15.00	Webinar – Website Accessibility Regulations
R. K. & J. M. Ward	£180.00	Tree Survey
Reimbursement – Cllr Berry	£34.90	Notice board materials
Reimbursement - Chair	£3.49	Printer ink
Mechanics Institute	£369.00	Hire of the village hall 2019

**29. Any Other Business** - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

**30. Date of next meeting:** Monday 24<sup>th</sup> February 2020 at 7.15pm in the Annex Room, Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 14<sup>th</sup> February 2020 please.

Dated 22/01/2020

PARISH CLERK Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only)

Tel: 07725801675 Email: clerk.kmldpc@outlook.com

Agenda, along with General Privacy Notice, also available on the Parish Council website

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