

# **OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

## **MEETING TO BE HELD REMOTELY AT 7:30PM MONDAY July 27, 2020**

**Note:** This meeting is being held remotely using video conferencing methods in accordance with legislation which came into force on April 4, 2020 as set out in 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'. The meeting has the same status as a meeting held 'in person' and will operate in accordance with our Standing Orders, Code of Conduct and other relevant procedural documents.

The meeting is open to Members of the Public, and anyone interested in observing or participating should contact the Clerk for details of how to take part.

### **AGENDA**

- 1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Brief summary by Chair of the procedures at remote meetings.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 3. Approve the Minutes of the Parish Council meeting held on 29<sup>th</sup> June 2020**
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
  - a) Neighbourhood Police – Localised Police Report
  - b) Harrogate Borough Council – Approval of Harrogate District Community Infrastructure Levy Charging Schedule
- 5. Urgent updates from County and District Councillors if present.**
- 6. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**
  - a) 20/02325/TPO – The Old Rectory, Church Street, Kirkby Malzeard – Crown reduction and crown lift of 1 no. Copper Beech T1 of TPO no. 20 1995 – Owen
  - b) 20/02261/FUL – Meeson Hall, Ripon Road, Kirkby Malzeard – Erection of Agricultural Storage Building – Atkinson
  - c) 20/02247/REM – The Grange, Back Lane, Kirkby Malzeard, Ripon – Reserved matters application for the Erection of 5 no. dwellings (Access within the site, Appearance,

Landscaping, Layout and Scale considered) under Outline Permission 18/01600/OUT - Outline application for the erection of 5 no. dwellings with access considered. (Revised Scheme) – Briahaze Village Homes

- d) 20/02378/FUL - Carlesmoor House Farm, Kirkby Malzeard, Ripon - Erection of replacement agricultural shed/muck heap cover – Stoney
- e) 20/02218/FUL - Land South of Parkfield, Galphay Road, Kirkby Malzeard - Erection of single detached dwellinghouse - Briahaze Village Homes

**7. Planning – Enforcement issues.** Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.

**8. Proposed arrangements for the Parish Council** - Review initial ideas of the clear aims/objectives/principles to guide strategic plans and priorities that the Council could adopt.

**9. Community Helper Scheme** – Update on the scheme from Cllr Aksut

**10. Kirkby Malzeard Charity Trust** – Review the request for funding, towards the Community Helper Loan Scheme, from the Kirkby Malzeard Charity Trust.

**11. Children’s Play Area.**

- a) Consider recent weekly condition reports from Councillors.
- b) Improvements – review recommendations and estimates from contractors, including advice on grant funding. Select and approve contractor and provisional estimate.

**12. Waste bins in Kirkby Malzeard** – Update on the cost of provision/emptying of additional bins and relocation of any existing bins.

**13. Laverton Defibrillator** - Consider advice/costings received from Community Heartbeat Trust.

**14. AJ1 Project Road Safety Fund** - Update from Cllrs Aksut and Berry regarding applying for a grant to extend the 20mph zone in Kirkby Malzeard.

**15. Code of Conduct for Local Councils** – Discuss the proposed response, that the council will make, to the consultation by the Local Government Association on a new code of conduct for local councils.

**16. Trees.** - Consider a complaint received from a resident regarding the branches of trees overhanging the footpath that are causing obstruction at head height, outside a number of houses from Kirkby Surgery towards the west of the village.

**17. Market Cross Plaque –**

- a) To record thanks to a local resident for the work undertaken.
- b) To approve any expenses incurred.
- c) Consider possible additional work.

**18. Website –** Update on the running of the Parish website.

**19. Property Assets.**

- a) Consider monthly condition reports from Councillors.
- b) Consider and approve Risk Assessment.
- c) Consider annual inspection report on street furniture and other miscellaneous assets

**20. Highways issues.**

- a) Update on existing cases and review of recent work undertaken by NYCC Highways.
- b) Any new items to be raised by Councillors or public.

**21. Financial Items:**

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Comparison to budget – Review Q1 comparison to budget.
- d) Internet Banking – Confirm Victoria Preston as primary user and agree maximum daily payment limit.
- e) Approval of payments (including VAT where applicable);

<b>Payee</b>	<b>Amount</b>	<b>Item Paid For</b>
Clerk Reimbursement	£3.49	Printer Ink
Clerk Reimbursement	£7.32	Stamps
North Yorkshire County Council	£264.00	Data Loggers

**22. Emergency Delegation of Powers to the Clerk.** The Council will consider whether to implement the delegation of Powers to the Clerk, being a regular review item during the coronavirus epidemic.

**23. Any Other Business.** Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

**24. Date of next monthly meeting:** The next monthly meeting is to be held remotely (or at the Mechanics Institute, Kirkby Malzeard, if permissible) on 24<sup>th</sup> August, 2020 starting at 7.30pm. Any items to go on the Agenda should be submitted to the Clerk by 14<sup>th</sup> August 2020 please.

Dated 22/07/2020

**PARISH CLERK:** Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, along with General Privacy Notice, also available on the Parish Council website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk) Facebook: @kmldpc