

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NOTICE OF A PARISH COUNCIL MEETING

on Monday 28th October 2019 at 7.15pm in the Annex Room of the Mechanics Institute, Kirkby Malzeard

MEMBERS OF THE PUBLIC WELCOME

AGENDA

1. Welcome and apologies for absence.

2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.

3. Approve the Minutes of the Parish Council meetings held on 30 September 2019.

4. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:

a) HBC Small Transport Grant Scheme initiative/British Cycling Places to Ride programme – Cllr Aksut

b) Secondary School bus arrangements – response from Department for Education – Cllrs Aksut and Saxon

5. Correspondence – Clerk to raise any relevant items (not dealt with elsewhere on the agenda) including those listed below:

a) YLCA - VE Day 75 celebrations.

b) NYCC – Consultation on Services provided by County Council.

c) Nidderdale AONB – election of Parish Council representatives on Joint Advisory Committee.

d) North Yorkshire Police – Information on Free Call Blockers.

e) Keep Britain Tidy – ‘We’re watching you’ campaign to reduce dog fouling.

f) Friends of the Earth – 20-point guide for Councils on Climate Change.

g) Community First Yorkshire – ‘The Loneliness Campaign’ Consultations.

6. County and District Matters – Any items to be raised with or by County Cllr Atkinson and District Cllr Simms.

7. Planning – notification of recent Decisions made by Harrogate Borough Council:

a) 19/03477/OUT - Land comprising OS Field 5419, Galphay Road, Kirkby Malzeard - Outline application for the erection of one dwelling house and the renovation of summer house, with access considered - Atkinson. Permitted.

b) 19/03748/PNA - North Close Farm, Ripon Road, Kirkby Malzeard - Prior Notification for the erection of an agricultural building - Mawer. Prior notification not required (permitted).

c) 19/03820/DISCON – Cross Hills, Dallow (Grantley) – Approval of details under condition 3 (external materials) of Planning Permission 19/02112/FUL – erection of extensions – Lupton. Approved.

8. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

a) 19/04240/FUL - Bramble Cottage, Kirkby Moor Road, Kirkby Malzeard - formation of field access - Lonie.

b) 19/04239/FUL - Bramble Cottage, Kirkby Moor Road, Kirkby Malzeard - alterations to roof pitch and fenestration - Lonie.

c) 19/04288/FUL - 12 St Andrews Gate, Kirkby Malzeard - erection of extension, loft conversion and installation of roof lights - Natt.

d) 19/04242/PROWNY - NYCC consultation on the upgrading of footpath at Carlesmoor Road to bridleway - NYCC. This will be dealt with under item 13a.

9. Planning – recent applications made to Harrogate Borough Council where response not requested from Parish Council:

None.

10. Planning - Neighbourhood Plan. Report on the Steering Group meeting held 14 October, 2019.

11. Planning - Enforcement issues. Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.

a) New cases.

b) Update on progress of current cases.

12. Closed Church - St Peter's, Dallowgill. Consider sale for proposed future use as Children's Day Nursery – Consultation by Church Commissioners.

13. Footpaths

a) Consultation by NYCC on application to upgrade existing public footpath on Carlsmoor Road to a public bridleway and to record a new section of bridleway.

b) Defective stiles on paths between Kirkby Malzeard and Laverton – update.

c) Overhanging branches – Main Street, Kirkby Malzeard – update.

14. Grass cutting to village verges – consider tender specification to be sent to contractors for a three-year period commencing with the 2020/21 season, and approve contractors to be asked to tender.

15. Appointment of new Clerk. Update on progress – Chair. Confirm formal appointment if successful candidate has been found.

16. Highways Issues

a) Update on existing cases including closure of Main Street, Kirkby Malzeard for sewerage works by Yorkshire Water, broken bollard outside Highside Butchers, Main Street, Kirkby Malzeard, ‘Laverton Lagoon’ (flooded section of road north of village) and blocked gullies in Kirkby Malzeard village.

b) Notification of planned road closures in Parish during November.

c) Any new items to be raised by Councillors or public.

17. Traffic and parking issues –

a) Update over monitoring of vehicle speeds using Data Loggers – North Yorkshire Police.

b) Consider Community Speed-watch schemes – Chair.

18. Kirkby Malzeard Community Association – progress on the drawing up of the Constitution and registration with the Charity Commissioners – Chair.

19. Facebook page – report on removal of obsolete page – Cllr Saxon.

20. Illegal Drug use in Parish – Progress on arrangements for public meeting – Cllr Aksut.

21. External Meetings/Training

a) YLCA Branch Meeting – October 4 – report from Chair and Cllr Berry.

b) School federation proposals meeting – October 10 – report from Chair.

c) YLCA Branch Meeting – notification of rescheduled CIL update from Rachel Hutton of HBC on November 18.

22. Council Property Assets

a) Consider monthly reports on condition of Assets from Councillors.

b) Consider procedure for inspection of all other Assets belonging to the Council.

c) Bus Shelter opposite Kirkby Stores, Kirkby Malzeard. Consider provision of noticeboard.

23. Children’s Play Area

a) Consider findings of annual report from RoSPA, latest monthly report from DTMS and weekly inspections by Councillors.

b) Proposed improvement programme – update.

c) Registration of sub-lease with Land Registry - update.

24. DTMS Task List – report on any work carried out by Parish Caretakers and new items to be added to their task list.

25. Financial Items:

- a) Bank statement – balances, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Comparison to budget – Q2 Year to date.
- d) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
HPFA	£233.40	Annual Rates/Grass cutting charges - Play Area 2019/20
Buckton Homes and Gardens	£810.00	Grass cutting of village verges – September.
DTMS Limited	£60.48	Play Area inspections September and October.
DTMS Limited	£80.64	Caretaker duties June.
DTMS	£141.12	Caretaker duties September and October.
HBC/Playsafety Ltd (RoSPA)	£66.00	RoSPA annual inspection of Play Area

26. Any Other Business - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto next Agenda.

27. Date of next meeting: Monday 25 November 2019 at 7.15pm in the Annex, Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 15 November 2019 please.

Dated 23.10.2019

ACTING CLERK: Howard Mountain, Mount Pleasant. Laverton, Ripon, HG4 3RH (Postal enquiries only)Tel: 01765 658838 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website www.kmldpc.btck.co.uk Facebook: @kmldpc