

# **KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

## **PUBLIC NOTICE OF A PARISH COUNCIL MEETING**

**29 January 2018 in**

**The Annexe, The Mechanics Institute, Kirkby Malzeard at 7.15pm**

### **ALL MEMBERS OF THE PUBLIC WELCOME**

#### **AGENDA**

**1. Welcome and apologies for absence.**

**2. Declarations of Disclosable Pecuniary Interest**, other interests or close association by Councillors for any item on the agenda. Approved requests for dispensations if any.

**3. Approve the Minutes of the previous Parish Council meeting held on 18<sup>th</sup> December 2017.**

**4. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:**

- a) Commuted sums – confirm liaison with beneficiaries and with HBC.
- b) Ripon Market – confirm matter put on hold as proposals by HBC have now been revised.
- c) Proposed development off Laverton Road, Kirkby Malzeard – TPO arrangements.
- d) Consider response from Kirkby In Bloom over the potential provision of new bench at Manor Court.
- e) Surface water problems – Kirkby Malzeard village.
- f) Litter picking – thank Kirkby in Bloom for recent litter pick in village.

**5. Correspondence** – Clerk to raise any relevant items with Councillors.

**6. Planning – notification of recent decisions made by Harrogate Borough Council:**

- a) 17/04495/OUT – The Grange, Back Lane, Kirkby Malzeard – Outline application for the erection of 5 no. dwellings with access considered – Refused.
- b) TPO 68/2017 – Grey Gables, Laverton – Notice given that the Council has on the 2 January 2018 confirmed without modification the Tree Preservation Order made by the said Council on the 1 November 2017.

**7. Planning – recent applications made to Harrogate Borough Council and North Yorkshire County Council. The Parish Council will provide a response on the following cases:**

- a) NY/2017/0327/FUL – Land at Kirkby Malzeard Church of England Primary School, Church Bank, Kirkby Malzeard – demolition of two single temporary classroom units (135 sq. metres) and installation of one double permanent prefabricated classroom unit (178 sq. metres) 6 No. wall mounted external lighting, 2 external steps, footpaths, fan coil units and soft landscaping – Corporate Director, Children and Young People's Services.
- b) 18/0081/FUL – Castiles Farm, Castiles Farm Track, Grantley – Erection of first floor extension. Alterations to roof pitch. Alterations to fenestration – Nicholson.
- c) 17/05482/OUT – Parkfield, Galphay Road, Kirkby Malzeard - Outline application for the erection of 2 no. dwellings with access considered – Atkinson.

**8. Henry Jenkins Inn, Kirkby Malzeard** – advised by HBC that moratorium period now ended under the ACV procedures. Confirmation also received that Planning Appeal 17/00097/NREFPP hearing is to be held on January 31. Request for information under the Freedom of Information Act by Mr D Robinson. Discussion of any relevant matters.

**9. Dallowgill noticeboard** – update on progress. Consider removal of existing board on the Old School.

**10. Highways Yard, Laverton Quarry** – resolve to approve and sign lease to NYCC (to be signed by Chair, Vice-Chair and Clerk on behalf of Council and independently witnessed).

**11. Footpaths** –

- a) Arrowfield, Main Street, Kirkby Malzeard – update on Definitive Map Modification Order application.
- b) Church Bank to Longswales Lane, Kirkby Malzeard – update from landowner.

**12. Defibrillator for Kirkby Malzeard** – update on costs, grants and fundraising, and formally approve proceeding with purchase.

**13. Youth Club** – update on the formation of a youth club in Kirkby Malzeard. Consider funding.

**14. Tour De Yorkshire on May 6**

- a) Consider and approve creation of committee by Council to co-ordinate events within the Parish and liaise with other bodies.
- b) consider the request by Mr. P Johnson (tenant) for the use of a private barbecue and bonfire at the Pinfold on the day of the race.

**15. Inspection of Council Property Assets** – inspection dates and comments collected from delegated inspectors within the Council.

**16. Children's Play Area** – consider latest monthly report from DTMS, update on position re grant application and possible assignment of lease.

**17. Highways Issues** - update on items previously reported. New items to be raised with NYCC, from Councillors and public.

**18. DTMS Task List** – report on work carried out by Parish Caretakers, and new items to be added to their task list.

**19. Amendments to Standing Orders, Financial Regulations and Employment policies -**

a) Conduct of meetings. Cllrs to consider sections 1d-k and section 6 of the standing orders and agree how should be incorporated into meetings, minutes and public contribution.

b) Matters relating to employment of Clerk – consider and approve Health & Safety Policy.

c) Consider banding levels for estimates and approve amendment.

**20. Data Protection** – update and consideration of recent correspondence from YLCA and changes in legislation.

**21. Common Land owned by Council**

a) Consider any further response on Woodhouse Bogs, Winksley.

b) Coal Pit Goal / Woodyard, Kirkby Moor Road, Kirkby Malzeard – approve amendment to Asset Register re acreage. Consider verbal enquiry from tenants about whether they could purchase the property or alternatively, consider creating new lease to formalise position.

**22. Financial items:**

a) Bank statements – details of balances, outgoings and income since last month.

b) Cash Book – up to date record of payments and receipts for year.

c) Quarterly comparison of budget to income and outgoings.

d) Approve the application form to be sent out in respect of the 'Grants for Local Organisations' and agree to whom it should be sent.

e) Approval of payment to DTMS Limited for £134.40 for playground inspections and works carried out in October, November and December.

f) Approval of payment to Mr. Michael Jordan of £45 to reimburse Kirkby in Bloom's entrance fee for the Yorkshire in Bloom 2018 competition.

- g) Approval of payment to Yorkshire Local Councils Associations for £57.50 for 50% contribution to Clerk attending 'Induction Training Day for Newer Clerks'.
- h) Approval of payment to G J Meer for £360 for the refurbishment of Dallowgill notice board and provision of two new posts.
- i) Approval of payment to The Mechanics Institute, KM for £252 for hall hire in 2017.
- j) Approval of payment to D3 Office Group Ltd for £11.72 for stationery.
- k) Approval of payment to SLCC for the additional payment of £34 for annual membership subscription.
- l) Approval of quotation from DTMS Limited for £582 for the removal of Snowberry Bushes from Market Cross junction.

**23. Parish Council Meeting Dates for 2018** – discussion and provisional agreement of 2018 monthly meeting and annual meeting dates.

**24. Any Other Business** - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion.

**25. Date of next meeting:** Monday 26 February 2018 at 7.15pm in the annex room of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 16 February 2018 please.

Dated 24/01/2018

PARISH CLERK Jen Hurford, Holmes Cottage, High Walk, Kirkby Malzeard HG4 3RY Tel 01765 650363

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Agenda also available on the Parish Council website [www.kmldpc.btck.co.uk](http://www.kmldpc.btck.co.uk)

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