

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

MEETING TO BE HELD REMOTELY AT 7:30PM MONDAY June 29, 2020

Note: This meeting is being held remotely using video conferencing methods in accordance with legislation which came into force on April 4, 2020 as set out in 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'. The meeting has the same status as a meeting held 'in person' and will operate in accordance with our Standing Orders, Code of Conduct and other relevant procedural documents.

The meeting is open to Members of the Public, and anyone interested in observing or participating should contact the Clerk for details of how to take part.

AGENDA

- 1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Brief summary by Chair of the procedures at remote meetings.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 3. Approve the Minutes of the Annual Parish Council meeting held on 27th May 2020 and the Extraordinary Parish Council meeting on 8th June 2020.**
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
 - a) Church Commissioners for England – Update on St Peter's, Dallowgill
 - b) Delta Academies Trust – Update on Dallowgill Outdoor Centre
 - c) The Planning Inspectorate – Path No. 15.70/54 Arrowfield, Kirkby Malzeard Modification Order 2019
 - d) Neighbourhood Police – Localised Police Report
 - e) North Yorkshire Police, Fire & Crime Commissioner - AJ1 Project Road Safety Fund
- 5. Urgent updates from County and District Councillors if present.**
- 6. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**

None

7. Planning - Neighbourhood Plan – Report on Steering Group meeting held on June 10th 2020

8. Planning – Enforcement issues. Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.

9. Governance Documents for 2020 onwards – In accordance with Standing Order 26b consider and approve the adoption of the following revised documents:

- a) Code of Conduct.
- b) Standing Orders (including Complaints procedure, Freedom of Information and Data Protection procedures and policy re Press/Media)
- c) Financial Regulations.
- d) Risk Assessments Register incorporating separate Risk Assessment for Play Area.
- e) Publication Scheme.

10. Children’s Play Area.

- a) Consider recent weekly condition reports from Councillors.
- b) Consider questionnaire responses and the proposed programme of improvements
- c) Planning of Play Area reopening

11. Proposed arrangements for the Parish Council

- a) Consider the delegation/sharing of responsibilities and tasks to individual Councillors. Discuss the tasks Councillors are currently undertaking and tasks that they are willing assume responsibility for.

12. Community Helper Scheme – Update on the scheme from Cllr Aksut

13. Kirkby Malzeard Charity Trust – Review the request for funding, towards the Community Helper Loan Scheme, from the Kirkby Malzeard Charity Trust.

14. Waste bins in Kirkby Malzeard – Consider cost of provision/emptying of additional bins and relocation of any existing bins.

15. Code of Conduct for Local Councils - Consider making a response to the consultation by the Local Government Association on a new code of conduct for local councils - requested by 17 August.

16. Website – Management of the village website.

17. Grass verges – Update from the Chair on verges and reported concern re wild garlic.

18. Trees – Update from Cllr Mountain on work required.

19. Property Assets - Consider monthly condition reports from Councillors.

20. Highways issues.

- a) Update on existing cases and review of recent work undertaken by NYCC Highways.
- b) Update on traffic data loggers
- c) Any new items to be raised by Councillors or public.

21. Financial Items:

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
Morgan Estates	£380.00	Grass Cutting May
Morgan Estates	£380.00	Grass Cutting June
Clerk Reimbursement	£3.49	Printer Ink
Clerk Reimbursement	£7.80	Stamps
Clerk Reimbursement	£30.48	Extraordinary Meeting Payment
Cllr Brownlee Reimbursement	£28.78	Zoom fees for May and June
Yorkshire Ambulance Service	£76.74 *	Replacement Defibrillator Pads

* This is an updated amount from the payment that was approved at the meeting on 08/06/20 item 10a. This is due to the YAS sending an outdated price list in the 1st instance.

22. Emergency Delegation of Powers to the Clerk. The Council will consider whether to implement the delegation of Powers to the Clerk, being a regular review item during the coronavirus epidemic.

23. Any Other Business. Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

24. Date of next monthly meeting: The next monthly meeting is to be held remotely (or at the Mechanics Institute, Kirkby Malzeard, if permissible) on 27th July, 2020 starting at 7.30pm. Any items to go on the Agenda should be submitted to the Clerk by 17th July 2020 please.

Dated 24/06/2020

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc