

# KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

## NOTICE OF A PARISH COUNCIL MEETING at 7.15pm on Monday, 29 July 2019 at Greygarth Chapel School-room, Dallowgill

### MEMBERS OF THE PUBLIC WELCOME

#### AGENDA

1. Welcome and apologies for absence.
2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.
3. Approve the Minutes of the Parish Council meeting held on 24<sup>th</sup> June 2019.

**PART ONE – The Council will consider items 4 to 23 until 8.30pm. If any items are outstanding, they will be dealt with after the end of Part Two.**

4. Resignation of Miss Jen Hurford as Clerk from August 6, 2019. Confirm appointment of Chair as Acting Clerk until new Clerk appointed.
5. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:
  - a) St Peter's Church, Dallowgill – Chair.
  - b) HBC Looking out for our Neighbours scheme – added to Parish Council website.
  - c) VE Day celebrations May 2020 – Chair.
  - d) Ethical Standards training – reminder for Cllrs to book place either on September 11 or November 7.
  - e) Grass cutting to village verges – Chair.
6. Correspondence – Clerk to raise any relevant items (not dealt with elsewhere on the agenda) with Councillors including those listed:  
None.
7. County and District Matters – Any items to be raised with or by Cllrs Atkinson and Simms.
8. Planning – notification of recent Decisions made by Harrogate Borough Council:
  - a) 19/01777/OUT - Land Comprising Field At 422636 474144, Laverton Road, Kirkby Malzeard - Outline application for the erection of 1 no. dwelling with all matters reserved – Blackburn – Refused.
  - b) 19/02021/FUL - Carr House Cottage, Kirkby Moor Road, Kirkby Malzeard - Conversion of domestic store to form annex including installation of stonework and alterations to roof pitch – Watson – Permitted.

c) 19/02112/FUL – Cross Hills, Dallow, Grantley – Erection of one single storey and one two storey extension – Lupton – Permitted.

**9. Planning – recent Applications made to Harrogate Borough Council where the Parish Council are not consulted – for information only:**

a) 19/02975/PNF - land at 421788 472133, Laverton Woods, Laverton - Prior notification of wood frame Forestry Store - Abrahams.

b) 19/02601/DISCON - Parkfield, Galphay Road, Kirkby Malzeard - Approval of details 4,5,10,11,14 and 15 re planning consent 17/04096/OUT (outline app for one dwelling) - Briahaze.

**10. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**

a) 19/02571/FUL - Manchester House, Grantley - Formation of Menage – Parry – extension agreed to response deadline 30<sup>th</sup> July.

**11. Planning - Neighbourhood Plan.** Report on the Steering Group meeting held July 8, 2019.

**12. Planning - Enforcement issues.** Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration. Update on progress of current cases.

**13. Highways Issues**

a) Chair to report on meeting with Highways on July 10, 2019 concerning all existing issues.

b) Any new items to be raised by Councillors or public.

c) Creets bridge – damaged pillar.

**14. Traffic and parking issues**

a) Consider issues regarding parking on The Green and at Highside Playing Fields – Cllr Brownlee.

b) Update over monitoring of vehicle speeds using Data Loggers – Chair.

c) Update on Council's proposals regarding traffic issues in the Parish following continued Public Consultation – Cllr Aksut.

d) Parking issues on Manor Court – Cllr Brownlee.

**15. Footpaths**

a) Public footpath between Carlsmoor Lane and Swetton – consider action in respect of apparent unauthorized diversion.

b) Public footpath Arrowfield, Main Street, Kirkby Malzeard – update on Definitive Map Modification Order Application.

**16. Kirkby Malzeard Community Association** – progress on the drawing up of the Constitution and registration with the Charity Commissioners.

**17. UCI World Championships** - update on grant funding applications to HBC by School and Mechanics Institute. Consider Council involvement in events around the time trial race which passes along Church Lane/Bank and Galphay Road, Kirkby Malzeard on the afternoon of September 25, 2019.

**18. Illegal Drug use in Parish** – Council to consider proposals by Cllr Aksut to improve awareness of issue within the community to prevent it escalating into a significant problem.

**19. Recent public events –**

- a) Enduro motorcycle event in Laverton on July 6-7<sup>th</sup> - review event and consider complaints from residents.
- b) Glampfest festival in Kirkby Malzeard in May – consider complaint from resident.

**20. Council Property Assets**

- a) Consider monthly reports on condition of assets from Councillors.
- b) Bus Shelter opposite Kirkby Stores, Kirkby Malzeard – consider alternative estimates for repair works – Cllr Aksut.

**21. Children’s Play Area**

- a) Consider findings of latest monthly report from DTMS and weekly inspections by Councillors to include update on wet-pour repair adjacent Basket roundabout.
- b) Consider advice from Streetscape about grant availability for improvements.
- c) Update on registration of sub-lease with Land Registry.
- d) Consider purchase of Information sign – quotation of £22 obtained.

**22. DTMS Task List** – report on any work carried out by Parish Caretakers and new items to be added to their task list.

**23. Financial Items:**

- a) Bank statements – balances, outgoings and income on latest available statements.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statements.
- c) Comparison to Budget for April to June.
- d) Online Banking – consider delaying until new Clerk appointed.
- e) Approve and sign direct debit mandate for ICO Data protection fee (currently £35 pa).
- f) Approval of payments (including VAT where applicable);

| <b>Payee</b>                        | <b>Amount</b> | <b>Item Paid For</b>            |
|-------------------------------------|---------------|---------------------------------|
| Buckton Homes and Gardens           | £800          | Village Grass cutting           |
| DTMS Ltd                            | £30.24        | June Playground Inspection      |
| DTMS Ltd                            | £180.00       | Weed Control to Kirkby Malzeard |
| Clerk (Jen Hurford - Reimbursement) | £7.32         | Stamps                          |

|                     |         |   |
|---------------------|---------|---|
| Clerk (Jen Hurford) | £182.28 | Clerk's Home Working Allowance 2018-19 and 2019 (pro-rata). |
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**PART TWO – the following items will be dealt with no earlier than 8.30pm**

**24. Henry Jenkins Inn, Kirkby Malzeard -**

- a) Confirmation of the end of the Full ACV moratorium period relating to the 'Western section' of the building on 6<sup>th</sup> July, 2019. Review of progress made by HJCP Ltd to acquire this section.
- b) Application by HJCP Ltd to nominate the 'Eastern Annex' as an Asset of Community Value under the Localism Act 2011. Council to consider any comments it may wish to make for submission to HBC by July 31, 2019.

**25. Any Other Business** - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion.

**26. Date of next meeting:** Monday 19 August 2019 at 7.15pm in the Annex, Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 9 August 2019 please.

Dated 24/07/2019

ACTING CLERK: Howard Mountain, Mount Pleasant. Laverton, Ripon, HG4 3RH (Postal enquiries only)

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Agenda, along with General Privacy Notice, also available on the Parish Council website

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