

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

PUBLIC NOTICE OF A PARISH COUNCIL MEETING

**At 7.15pm on 30 July 2018 in
Greygarth Chapel, Dallowgill**

ALL MEMBERS OF THE PUBLIC WELCOME

AGENDA

1. Welcome and apologies for absence.

2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.

3. Approve the Minutes of the previous Parish Council meetings held on 25th June 2018 and 11th July 2018.

4. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:

a) Consider any further response from NYCC or Azerley Parish Council in respect of Common Land at Woodhouse Bogs, Winksley – Chair.

b) Report on progress on setting up of Facebook Group - Cllr Brownlee.

c) Footpath from Back Lane to Ringbeck river – progress on bin options following request from a resident to install bin and bags - Clerk.

d) Bus service subsidies – response to NYCC Passenger Transport – Chair.

e) Links to Police alert systems and information updates for websites – Clerk.

f) Consider further information provided by Diocese about St Peter's, Dallowgill – Cllr Lobley.

g) Update on Local Lotto - Cllr Aksut.

5. Correspondence – Clerk to raise any relevant items with Councillors including those listed requiring action;

a) Harrogate Borough Council - Request to take part in survey on their Budget 2019-20 Consultation, Crime Not to Say questionnaire and Broadband survey.

b) Harrogate Borough Council – Notification that section of Henry Jenkins Public House, Kirkby Malzeard which was recently sold was considered a 'relevant disposal' and will be removed from the Assets of Community Value listing.

c) YLCA - Notification of consultation and request to answer questions on Bye Laws on Sites of Special Scientific Interest.

6. Planning Applications– notification of recent decisions made by Harrogate Borough Council:

a) 18/01726/OUT – Land Comprising OS Field 5419 Galphay Road, Kirkby Malzeard – Outline Application for the erection of 2 no. dwellings with access considered – Atkinson – Refused.

b) 18/01600/OUT – The Grange, Back Lane, Kirkby Malzeard – Outline application for the erection of 5 no. dwellings with access considered. (Revised Scheme) – Thompson – Refused.

7. Planning Appeals– notification of recent decisions made by the Planning Inspectorate:

18/00033/NREFPP – Grey Gables, Laverton – Outline application for the erection of three dwellings with live/work units with access, appearance, scale and layout considered – Belgrave Property – Appeal dismissed (refused).

8. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

a) 18/02543/FUL – Middle Biggin Farm, Kirk Bank to Biggin Grange and Middle Biggin, Kirkby Malzeard – Formation of concrete access track and hard standing – Vasey.

9. Planning – recent Applications made to Harrogate Borough Council where no response is required from the Parish Council – for notification purposes only:

a) 18/02862/DISCON – Mossie Mire House, Laverton – Discharge of condition 4 (roof tile sample) of planning consent 17/00389/FUL conversion of outbuildings and associated works to form extension to dwelling – Cox.

10. Planning - Neighbourhood Plan. Consider whether to proceed with the creation of a Neighbourhood Plan for the Parish and approve decision.

11.Planning – Enforcement issues.

a) consider advice from YLCA on best practice for handling such issues. Approve procedure.
b) consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Matters raised by Councillors or Public will be referred to the Planning Enforcement Officer at HBC for consideration.

12. Kirkby Malzeard Charity Trust – consider response from Charity Trust following notification of change of Council representative and request for further information.

13. Mobile Post Office – discussion over recent inadequate service to Parish.

14. Traffic issues - consider measures to include provision of equipment to reduce speed of vehicles within villages.

15. Inspection of Council Property Assets –

a) reports from Councillors and Clerk on condition of assets.
b) consider action in respect of defective stile to Greycarth Monument.
c) consider replacement of bench in Mowbray Crescent.
d). Woodyard, Kirkby Moor Road, Kirkby Malzeard – consider estimate for legal fees for the creation of new lease.

16. Commuted sums

- a) Laverton Bridge Pinfold – work completed.
- b) Kirkby Malzeard Heritage Board – progress report.
- c) Highside Playing Fields/Play Area – consider possible areas of expenditure.

17. Children's Play Area

- a) Note findings of latest monthly report from DTMS.
- b) Consider Draft Deed of Variation produced by HBC to enable transfer of Play Area lease from HPFA to Parish Council.

18. Highways Issues - update on items previously reported. New items to be raised with NYCC, from Councillors and public.

19. DTMS Task List – report on work carried out by Parish Caretakers, and new items to be added to their task list.

20. Brief reports on meetings attended on behalf of Council

- a) Parish Consultation meeting with HBC June 28.
- b) Planning briefing for Parish Councils with HBC July 19.

21. GDPR – update on procedures and approval of documents to comply with Data Protection Act 2018;

- a) Data Audit
- b) General Privacy Notice
- c) Councillors & Staff Privacy Notice. Approve use of emails/tel. nos. on website, emails etc.
- d) Consent Form
- e) Records Management Policy

22. Training

- a) consider general training arrangements for Clerk and Councillors.
- b) consider requests for the purchase of 2018 guidance and informational literature.
- c) consider attendance at YLCA One Day Conference 2018.
- d) approve consent for all Councillors to access the YLCA members section of their website.

23. Financial items:

- a) Bank statements – details of balances, outgoings and income since last month.
- b) Cash Book – up to date record of payments and receipts.
- c) Quarterly Comparison to Budget – comparison of income and expenditure for Quarter 1 to Budgeted figures.
- d) Approval of VAT submission – to reclaim VAT payments from November 2017 to May 2018.
- e) Approval of payment to Buckton Homes and Gardens for £760 for grass cutting maintenance contract.

- f) Approval of payment to DTMS Ltd for £60.48 for May and June's playground inspections.
- g) Approval of payment to DTMS Ltd for £100.80 for May and June's caretaker duties.
- h) Approval of payment to Information Commissioner's Office for £40 for data protection fee.
- i) Approval of payment to Clerk for £6.96 for stamps.
- j) Approval of payment to Clerk for £96.00 for home working allowance (at £8pmth) for the annual period of 7th August 2017 to 6th August 2018.
- k) Approval of payment to Franklin Hardscapes for £290 + Vat for work to Laverton Pinfold.

24. Any Other Business - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion.

25. Date of next meeting: Monday 20 August 2018 at 7.15pm in The Annex, Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 10 August 2018 please.

Dated 25/07/2018

PARISH CLERK Jen Hurford, Holmes Cottage, High Walk, Kirkby Malzeard HG4 3RY (Postal enquiries only)

Tel: 01765 650363 Email: clerk.kmldpc@outlook.com

Agenda, along with General Privacy Notice, also available on the Parish Council website

www.kmldpc.btck.co.uk Facebook: Kmldpc Parish Council