

# KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

## NOTICE OF A PARISH COUNCIL MEETING

on Monday 30<sup>th</sup> September 2019 at 7.15pm in the Annex Room of the Mechanics Institute, Kirkby Malzeard

### MEMBERS OF THE PUBLIC WELCOME

#### AGENDA

**1. Welcome and apologies for absence.**

**2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association** by Councillors for any item on the agenda. Approve requests for dispensations if any.

**3. Approve the Minutes of the Parish Council meetings held on 19 August 2019 and on 16 September 2019.**

**4. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:**

a) Secondary School bus arrangements – Cllrs Saxon and Aksut.

b) St Peters Church, Dallowgill.

c) Old School/Outdoor Centre, Dallowgill - (development plans available for public inspection)

d) VE Day celebrations May 2020 – Chair.

**5. Former Henry Jenkins Inn, Main Street, Kirkby Malzeard**

a) Notification by HBC of unsuccessful Nomination of Eastern Annex as Asset of Community Value.

b) Consider responses from HBC to enquiries to establish acceptable alternative uses for building under ACV and CFX Policy rules, if re-opening as Public House does not proceed.

**6. Correspondence** – Clerk to raise any relevant items (not dealt with elsewhere on the agenda) including those listed below:

a) YLCA – Consultation on proposed reforms to Permitted Development Rights to support the deployment of 5G and extended mobile coverage.

b) HBC – FAQ's on the Community Infrastructure Levy document.

c) Use of Tasers by Police- consultation by the NY Police, Fire and Crime Commissioner's Office.

d) YLCA White Rose Update including HBC Small Transport Grant Scheme initiative, Village Survival Guide and the British Cycling Places to Ride programme.

e) NALC – Revisions to model Financial Regulations document.

**7. County and District Matters** – Any items to be raised with or by Cllrs Atkinson and Simms

a) Update over monitoring of vehicle speeds using Data Loggers – NYCC

## **8. Planning – notification of recent Decisions made by Harrogate Borough Council:**

- a) 19/00628/FUL - Hoggerstone Hill Farm, Belford Lane, Dallowgill – alterations and change of external materials, alterations and creation of fenestration, conversion of barn to create ancillary residential accommodation, erection of garage, demolition of multiple storage annex buildings – Bromet – permitted.
- b) 19/02275/REM – (Land to south of) Parkfield, Galphay Road, Kirkby Malzeard – reserved matters application for access, appearance, landscaping, layout and scale of Planning Permission 17/04096/OUT (erection of single dwelling)– Kitching – approved.
- c) 19/02601/DISCON – (Land to south of) Parkfield, Galphay Road, Kirkby Malzeard – approval of details under conditions 4, 5, 10, 11, 14 and 15 of Planning Permission 17/04096/OUT (erection of single dwelling)– Briahaze – approved.
- d) 19/02571/FUL – Manchester House, Dallow – Formation of menage – Parry – permitted.
- e) 19/03812/DVCON – 23 St Andrews Meadows, Kirkby Malzeard – deletion of condition 4 (boundary) to retain existing fence of Planning Permission 19/01842/FUL (erection of single storey extension) – Martin – Condition deleted.
- f) TPO 44/2019 – Land comprising Field at 422636 474144, Laverton Road, Kirkby Malzeard – Provisional Tree Preservation Order for six months commencing 24.09.2019.

## **9. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**

- a) 19/03946/KIOSK – Phone-box, Main Street, Kirkby Malzeard – BT consultation on the proposed removal of payphone kiosk – BT.
- b) 19/03947/KIOSK – Phone-box, Laverton – BT consultation on the proposed removal of payphone kiosk – BT.

## **10. Planning – recent applications made to Harrogate Borough Council where response not requested from Parish Council:**

- a) 19/03748/PNA – North Close Farm, Ripon Road, Kirkby Malzeard – Prior notification for erection of an agricultural building – Mawer.
- b) 19/03820/DISCON – Cross Hills, Dallow (Grantley) – Approval of details under condition 3 (external materials) of Planning Permission 19/02112/FUL (erection of extensions) – Lupton.

## **11. Planning - Neighbourhood Plan.** Report on the Steering Group meeting, 9 September, 2019.

**12. Planning - Enforcement issues.** Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.

- a) New cases.
- b) Update on progress of current cases.
- c) Review of Council’s procedure to deal with Enforcement issues.

**13. Grass cutting to village verges** – consider tender specification to be sent to contractors for 2020/21 season, to include consideration of the practicality of incorporating some wild flower areas and the collection of grass cuttings. Note complaint from member of public regarding grass cuttings left on paths and response.

**14. Appointment of new Clerk.** Update on progress – Chair.

### **15. Highways Issues**

- a) Update on existing cases, including Thieves Gill, salt heaps on Kirkby Moor Road and Post Office Van parking arrangements.
- b) Any new items to be raised by Councillors or public.

### **16. Traffic and parking issues**

- a) Consider response from NYCC Highways to submission on action needed to improve traffic safety/parking issues in Parish.
- b) Update on letter sent to local farmers concerning vehicle movements through villages.
- c) Response from Grewelthorpe PC regarding proposed speed limit on road between Kirkby Malzeard and Grewelthorpe.
- d) Parking on verge to front of Wensleydale Creamery.

### **17. Footpaths**

- a) Public footpath between Carlsmoor Lane and Swetton – update on referral to NYCC Paths.
- b) Overgrown hedging to path behind The Green – update.

### **18. External Meetings/Training**

- a) HBC Ethical Standards training – September 11 - report from Chair and Cllr Aksut.
- b) Safer Neighbourhood meeting – September 4 – report from Chair.
- c) YLCA webinar training – September 30 – report from Chair.
- d) YLCA Branch Meeting – October 4 – notification.

**19. Kirkby Malzeard Community Association** – progress on the drawing up of the Constitution and registration with the Charity Commissioners.

**20. UCI World Championships** – Review of event within Parish.

**21. Illegal Drug use in Parish** – Progress on arrangements for public meeting – Cllr Aksut.

### **22. Council Property Assets**

- a) Consider monthly reports on condition of assets from Councillors.
- b) Bus Shelter opposite Kirkby Stores, Kirkby Malzeard.
- c) Ornamental village pump, Laverton.
- d) Plaque to Market Cross, Kirkby Malzeard.

### 23. Children's Play Area

- a) Consider findings of latest monthly report from DTMS and weekly inspections by Councillors.
- b) Consider advice from Streetscape about grant availability for improvements.
- c) Update on registration of sub-lease with Land Registry.
- d) Update on Information sign.

**24. DTMS Task List** – report on any work carried out by Parish Caretakers and new items to be added to their task list.

### 25. Financial Items:

- a) Bank statement – balances, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
HPFA	£16	Rent - Play Area 2019/20
Buckton Homes and Gardens	£810	Grass cutting
DTMS Limited	£540	Wet-pour repairs adjacent basket roundabout
DTMS Limited	£180	Wet-pour repairs adjacent multi-play unit
DTMS Limited	£60.48	Play Area inspections July & August
DTMS Limited	£110.88	Caretaker duties July & August as contracted.
Re-imburement to Chair	£25.50	Play Area information sign
Re-imburement to Acting Clerk	£14.64	Stamps

- d) Audit – consider YLCA Internal Audit Service information and any response to the Independent Review of Local Government Audit being carried out by NALC.

**26. Any Other Business** - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion or referral onto next Agenda.

**27. Date of next meeting:** Monday 28 October 2019 at 7.15pm in the Annex, Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 18 October 2019 please.

Dated 25.09.2019

ACTING CLERK: Howard Mountain, Mount Pleasant. Laverton, Ripon, HG4 3RH (Postal enquiries only)Tel: 01765 658838 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, along with General Privacy Notice, also available on the Parish Council website [www.kmldpc.btck.co.uk](http://www.kmldpc.btck.co.uk) Facebook: @kmldpc