

# KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

## OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

The next meeting of the Parish Council will be held in the Annex Room of the Mechanics Institute, Kirkby Malzeard at 7.15pm on January 30, 2017

Members of the public welcome

### AGENDA

- 1 Apologies for absence.
- 2 Declarations of Interest by Councillors for any item on the Agenda.
- 3 To approve the Minutes of the previous meeting held on December 19, 2016.
- 4 Matters arising from the previous meeting (being items not covered elsewhere on this Agenda).
- 5 Queen's Head, Kirkby Malzeard – update on tenancy situation.
- 6 Update on the future of the Henry Jenkins Inn, Main Street, Kirkby Malzeard to include inspection of revised drawings of proposed houses.
- 7 Children's Play Area, Kirkby Malzeard – to consider quote from DTMS for routine inspections and maintenance work.

- 8 Planning – recent decisions made by Harrogate Borough Council:
  - a) 16/02114/FUL – Bramble Cottage, Kirkby Moor Road, Kirkby Malzeard – Change of use of agricultural land to domestic use, to include formation of driveway and parking area and formation of new access – Lonie - Refused.
  - b) 16/04744/FUL – Laverton Bridge Cottage, Laverton – Erection of single storey extension – Fraser – Permitted.
  
- 9 Planning – application considered at Interim planning meeting of Parish Council on January 5:
  - a) 16/05235/FUL – Land off Church Bank, Kirkby Malzeard – installation of replacement arena and formation of access track from field to the stable/farmyard – Hurford  
The Parish Council had ‘no objections’.
  
- 10 Planning – new applications to be considered (If any other applications are received after the publication of this agenda they will be discussed but a decision will be deferred for 10 days to allow full consideration by Councillors):
  - a) 16/04994/DVCON – The Haven (house to be constructed adj. Montreaux), Laverton Road, Kirkby Malzeard - variation of Condition 2 (Approved Plans) of permission 15/05350 for substitution of approved plan details for revised details – Fillingham.
  
- 11 Highways Issues – review of list of current items sent to Highways Department.
  
- 12 Appointment of new Clerk – Approve job description/salary/advertising poster.
  
- 13 Correspondence:
  - a) Citizens Advice Bureau – 2015-16 annual report and letter asking for contribution to fund raising.

- b) Email from YLCA indicating PKF Littlejohn LLP will be external auditors from 17/18 until 21/22.
  - c) Agricultural building, Swetton Farm, Dallowgill.
- 14 Noticeboards at Kirkby Malzeard and Laverton – progress update / consider quotes.
- 15 Trees on Common Land – progress report.
- 16 Commuted sums – progress report on new benches at the Playing Fields pavilion and new bench overlooking The Green.
- 17 Parish Council Documents – Standing Orders (proposed amendments) and Asset Register (adoption).
- 18 Financial items:
- a) Bank statements – details of balances, outgoings and income
  - b) Payment of invoice for window display unit – Mechanics Institute
  - c) Payment of invoice for hall hire 2016 – Mechanics Institute - £169.20 inc VAT
  - d) Approval of payment to purchase Office software for Parish Council laptop (and approval of free installation of Norton Security onto laptop)
  - e) Approve letters to MIVH and HPFA re grants.
- 19 Parish Caretakers task list for 2017 – to agree routine items to be included.
- 20 Community Led Housing – update.
- 21 Superfast Broadband and Mobile signal availability in parish – update. Consider setting up Facebook page for Parish Council.
- 22 AONB – planning policy – response from Paul Burgess.
- 23 Emergency arrangements for parish – progress update.

- 24 Any Other Business - items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion.
- 25 Date of next meeting February 27 starting at 7.15pm in the annex room of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda should be submitted to the Clerk by 17 February.
- 26 Schedule of other Full meetings for 2017 – proposed dates: March 27, April 24, May 22, June 26, July 31, August 21, September 25, October 30, November 27 and December 18. Dates to be approved by Councillors.

Dated January 24, 2017

ACTING PARISH CLERK: Howard Mountain, Mount Pleasant, Laverton, Ripon.  
HG4 3RH Telephone: 01765 658838  
Email:kmlldpc@btinternet.com

Agenda also available on the Parish Council website [www.kmlldpc.btck.co.uk](http://www.kmlldpc.btck.co.uk)