

# KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING held in the The Annex, Mechanics Institute, Kirkby Malzeard on 21<sup>st</sup> August 2017

**The meeting commenced at 7.15pm**

**Present:** Parish Councillors Howard Mountain (Chairman), Mike Hurford (Vice-Chairman), John Peacock, Geoff Lobley, Gerry Mass, Ruth Broadley, Gwynneth Jackson and Jen Hurford (Clerk) and 6 members of the public.

### AGENDA

- 1 Welcome and apologies for absence**  
The Chairman welcomed everyone to the meeting including the new Clerk, Jen Hurford, and noted apologies from District/County Councillor, Margaret Atkinson.
- 2 Minutes silence to mark the recent death of Harry Nicholson, a former Parish Councillor**  
Undertaken.
- 3 Declarations of Disclosable Pecuniary Interest, other interest or close association.**  
Cllr Hurford declared a 'close association' for Agenda item 7 and did not take part in the decision making process regarding the appointment of the Clerk.
- 4 Approve the Minutes of the previous Parish Council meeting held on 31<sup>st</sup> July 2017**  
The minutes of the meeting were considered by Councillors and it was proposed by Cllr Hurford and seconded by Cllr Mass that these be signed by the Chairman. Minutes signed.
- 5 Action Point Register**
  - a) 27.03.2017 – 12 – Dog fouling posters - Chairman to erect 6x posters.
  - b) 27.03.2017 – 20 – Community emergency committee- representative for Laverton found- still awaiting one from the Playing Fields Association. First meeting to be arranged by Chairman for late September.
  - c) 27.03.2017 – 21 – Defibrillator -Cllr Mass looking into application for small grant and is to contact Cllr Atkinson.
  - d) 24.04.2017 – 17 – Inspection of Councils assets - Chairman and Clerk to create a rota.

- e) 24.04.2017 – 20 – Facebook page - Clerk has made live and will keep updated.
- f) 22.05.2017 – 24b – Phone box paintwork -awaiting response from BT.
- g) 21.07.2017 – 18 – Publicity for Post Van – awaiting response from Post Office.
- h) 31.07.2017 - 18 – Commuted sums – awaiting response from HBC to queries raised.
- i) 31.07.2017 – 13 – Highways Yard Lease – Chairman has clarified points raised – lease now being prepared.

**6 Any other matters arising from the previous meeting or from recent correspondence**

There were no matters arising. Correspondence has been circulated to Councillors as it arrived during the month.

**7 Appointment of new Clerk**

Chairman confirmed that Jen Hurford has been appointed as the Parish Clerk. A handover meeting with Linda Johns had taken place with Cllrs Mountain and Hurford present. The Workplace pension arrangements for the Council commenced on 1<sup>st</sup> July 2017 and the Council will now write to the Clerk to confirm options available to her. Position to be confirmed with the Pension Regulator by 1<sup>st</sup> December 2017.

**8 Henry Jenkins**

Chairman outlined the content of correspondence from The Henry Jenkins Community Coop Limited confirming that they have now formally registered as a bidder, thus extending the moratorium period to 4<sup>th</sup> January 2018. The owner may continue to market the property and negotiate sales, but may not exchange contracts during this period, except to the community group. Once their bid is submitted, the owner is able to choose to accept or decline the offer and once the 6 month moratorium period is over, is free to sell to whoever he chooses at whatever price, and no further moratorium period may apply for a period of 18 months. Harrogate Council have also confirmed that the review period for them to re-consider the ACV listing at the request of the owner, has been extended to September 29. The owner who was present at the meeting also confirmed that an appeal against the previous planning decision was still being considered, the deadline for which is September 2.

**9 Planning – notification of recent decisions made by Harrogate Borough Council:**

- a) 17/02492/DVCON -Mossie Mire House, Laverton HG4 3TA – Variation of condition 6 of Planning Permission 17/00389/FUL – Cox – **Approved subject to conditions.**
- b) 17/ 02370/FUL – Town End Farm, Kirkby Moor Road, Kirkby Malzeard – Removal of existing telecommunications monopole and installation of 18m telecommunications lattice with 3 antennas and installation of ground based cabinet Blackburn – **Approved.**

**10 Planning – recent applications made to Harrogate Borough Council.**

- a) 17/03029/FUL – Middle Biggin Farm, Kirkby Malzeard, HG4 3QG – erection of agricultural building for livestock purposes, - Messrs. N W Vasey and Son. The Council decided to **support** the application. **Action: Clerk to submit response to HBC.**
- b) 17/00331/OUT – Grey Gables, Laverton, Ripon HG4 3ST – outline application for the erection of three dwellings with live/work units with access, appearance and layout considered – Belgrave Property. After discussing the matter at length, the Council decided to **object** on various planning grounds as set out within the formal reply to Harrogate Council. **Action: Chairman to submit response to HBC.**

**11 Latest consultation stage of Harrogate Council’s Draft Local Plan**

The Council discussed the advantages and disadvantages of the inclusion of KM1 (Wensleydale Dairy site) as an additional allocated site for housing and the relevant points were agreed. **Action: Chairman to prepare a response reflecting these points and submit this by August 25.**

**12 Public exhibition to consider a precept increase to fund local organisations and the proposed residential development for up to 45 houses on Laverton Road Kirkby Malzeard**

Publicity for this event was discussed and a draft flyer to be delivered to properties was approved. It was agreed that a £2,000 increase to the precept next year and a further £2,000 the year after was to be suggested. **Action: Chairman to prepare a draft handout for the precept issue and circulate to Councillors for approval. Chairman to liaise with Vernon & Co regarding exhibition arrangements for the issue of the proposed development. Councillors and Clerk to deliver flyers.**

**13 Proposal to request 40mph speed limit on Laverton Road between Kirkby Malzeard and Laverton village and formalisation of 30mph limit within Laverton village**

Chairman suggested the proposal and Council agreed that he should make further enquiries to establish the practicalities. **Action: Chairman to continue enquiries.**

**14 Parish Consultation meeting**

The Council agreed two questions to be submitted to Harrogate Council to be raised at the meeting on Wednesday September 13. **Action: Chairman and Cllr Mass to attend meeting and report back.**

**15 Future use of St Peters Church, Dallowgill**

A meeting has been arranged by Charlotte Lilley (Officer for Closed Churches) from The Diocese on the potential future use of the Church building at 7pm on Wednesday September 13 at Greycarth Chapel, Dallowgill. **Action: Cllr Lobley to attend meeting and report back.**

**16 Proposal to erect Public noticeboard (former Parish Council noticeboard from Mechanics Institute) at Tom Corner, Dallowgill**

Chairman suggested the proposal and Council agreed that he should make further enquiries to establish the practicalities. **Action: Chairman to continue enquiries.**

**17 Children's Play Area**

Chairman confirmed there were no outstanding issues raised by the latest monthly reports from DTMS and that an annual inspection was due in September. A response is still awaited from Highside Playing Fields on the position regarding the grant application and possible assignment of lease.

**18 Highways Issues**

The Chairman confirmed that all items previously reported have been logged with NYCC on their Parish Portal reporting system which is now largely functional. Cllr Peacock had also reported a sizeable hole in the verge near the Cemetery but Highways had deemed it not large enough to warrant work.

New works to be requested;

- a) Back Lane North 'Give Way' sign near West End triangle requires straightening.
- b) Signpost to Pateley Bridge at Skell Gill illegible and only a temporary safety barrier present.
- c) Two potholes on the Kirkby Moor Road.

**Action: Clerk to report all new issues to NYCC Highways**

## 19 DTMS Task List

The Chairman had inspected Snowberry bushes at Market Cross junction and will ask that they be removed so that there is a path through between the grass and the footpath. No other items requiring attention.

**Action: Chairman to instruct DTMS.**

## 20 Financial items:

- a) Bank statements – Not available for this month as still awaiting from bank.
- b) Cash Book – The up to date cash book was circulated. **Action: Cllr Hurford to liaise with Bucktons over the level of increase in their invoices.**
- c) Comparison of first quarters Payments/Receipts against budget circulated. Replacement of Laverton noticeboard, Playground related expenditure and higher than anticipated Clerk's expenses has caused overall increase in costs which would be monitored over the next quarter.
- d) The Council gave retrospective approval of North Yorkshire Internal Audit Services invoice for audit services £180.00
- e) The Council gave retrospective approval of payment to Kirkby Malzeard PCC for £123.60 towards Church Clock repair.
- f) Second quote for works on bus shelter still awaited. **Action: Cllr Mass to obtain.**
- g) The Council approved payment of £57.60 for the playground inspections, and £211.20 for caretaker duties, to DTMS being part of their previously approved contracted work.

## 21 Any Other Business

The presence of a recently enlarged access onto the highway on Galphay Road was raised.

**Action: Cllr Hurford to investigate.**

## 22 Date of next meeting

Monday September 25 2017 at 7.15pm in the annex room of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 18 September 2017 please.

The meeting closed at 08:55pm.

Dated 25/08/2017