

Kirkby Malzeard, Laverton and Dallowgill Parish Council

Minutes of the Parish Council Meeting Held in the Annex Room of the Mechanics Institute on Monday April 24.

The meeting commenced at 8.08pm following the Annual Parish meeting.

Present: Parish Councillors Howard Mountain (Chairman), Mike Hurford (Vice-Chairman), Gwyneth Jackson, John Peacock, Geoff Lobley, Ruth Broadley and Linda Johns (Clerk) and 7 members of the public.

1. Welcome and Apologies for absence

The Chairman welcomed everyone to the meeting and gave the apologies for Cllr Gerry Mass, and District/County Cllr Margaret Atkinson.

2. Declarations of Disclosable Pecuniary Interest, Other Interest or close association by Councillors for any item on the agenda.

Cllr Ruth Broadley declared a close association in respect of item 10c
Cllr John Peacock declared a close association in respect of item 10d.

3. Action Point Register

27.03.2017 - 4b	Cllr Lobley contacted Mrs Emily Roberts who has also had no response from the owners regarding the Old School, Dallowgill. The council agreed to close this item.
27.03.2017- 4c	Cllr Mountain confirmed that the new Laverton noticeboard had been collected but not yet erected.
27.03.2017-12	Cllr Mountain is still awaiting a date and time for the dog waste posters to be handed over and photographs taken.
27.03.2017 -15	Waste bin moved - this item can now be closed.
27.03.2017 -20	The draft Community Resilience Document is still being amended.
27.03.2017- 21	Cllr Mountain advised that the ambulance service had confirmed there was not a 24-hr First Response coverage in the village, and therefore a defibrillator was not always available. The cost to provide a publically accessible one was £1200. ACTION: Councillors to consider whether to investigate fund raising or instead encourage more volunteers for First Response so that 24 hour coverage could be achieved.

4. Correspondence received

(1) The only additional item received that had not already been circulated or on the agenda was a letter from Harrogate Council giving the amount of grant the Parish would receive for grass cutting. This was less than expected. The clerk was asked to look into the matter.

ACTION: LJ to contact HBC

5. Minutes of the Previous Meeting

The minutes of the meeting held on March 27 2017 were confirmed as an accurate account of the meeting - proposed by Cllr Broadly, seconded by Cllr Lobley and signed by the Chairman.

6. Matters arising

There were no matters arising

7. Henry Jenkins Inn, Main Street Kirkby Malzeard

The chairman confirmed that an informal meeting had taken place with members of the 'Save the Henry Jenkins' group earlier in the month in order to discuss their proposals and see their business plan for a community buy out. The council subsequently received a copy of a letter which the group had sent to Mr Fielder (the owner) indicating their wish to buy the property. There were concerns over some of the wording concerning the council's views of the proposal and the Chairman advised that he would be writing back to them to clarify this. Mr Fielder, who was present, advised the committee that the application for change of use was proceeding and would go ahead on May 8th. If it was delayed by another ACV application by the campaign group, the insurers were requesting that the building be boarded up. He informed the council that he would be responding to the letter of intent from the group and he would copy in the council.

ACTION: HM to write to the campaign group.

8. Queens Head Public House, Main Street, Kirkby Malzeard

The Chairman advised the committee that a new tenant had been found for the pub who would be moving in at the end of the month. The council agreed to monitor the situation with the new tenant before further consideration is given to applying for an ACV.

9. Planning recent decisions made by Harrogate Borough Council

The council noted the following decisions:

- a) 17/00389/FUL – Mossie Mire House, Laverton – Approved
- b) 16/05362/LB – Rose Cottage, Main Street, Kirkby Malzeard - Listed Building Consent granted subject to conditions.
- c) 17/00663/DISCON – Ivy Cottage, Main Street, Kirkby Malzeard – no action to be taken for breach of condition 3, as proposed materials are considered to be acceptable.
- d) 17/01047/NPU – North Close Farm, Kirkby Malzeard – prior notification for change of use of agricultural building to storage/distribution – withdrawn by applicants.

10. Planning – recent applications made to Harrogate Borough Council to be considered by Parish Council

- a) 17/00366/OUT – Outline application for the erection of five dwellings with all matters reserved. Land comprising Field at Back Lane South, Kirkby Malzeard – Mr J Umpleby. The Parish Council has no objections in principle to residential development on this site, but would prefer to see a higher density of housing (minimum 6 dwellings) suitable for first time buyers/lessees or for older people down-sizing, to include an affordable housing element.
- b) 17/01319/DVCON – Autumn House, Back Lane North, Kirkby Malzeard - variation of Condition 2 (Approved Drawings) of Planning Permission 16/03181/FUL to allow for alterations to approved plans. Mr & Mrs J Blackburn - the Parish Council does not object to or support the application but is concerned that a first-floor extension may alter the general character of the original building to a greater degree than the single storey extension which was approved as part of the previous consent.
- c) 17/01306/FUL – Greystone Barn, Kirkby Moor Road, Kirkby Malzeard – Erection of extension and detached double garage. Mr K Nicholson. The council has no objections.
- d) 17/01447/FUL – Ringbeck Farm, Ringbeck Road, Kirkby Malzeard – Erection of single storey extension, gable roof to replace existing hipped roof to dining room, replacement roof to living room/bedroom 4 and kitchen, alterations to fenestration and installation of roof lights, erection of detached garage and demolition of attached garage and store and detached barn - Mr and Mrs Pitts. The council has no objections.
- e) 17/01155/NPU – Henry Jenkins Inn, Main Street, Kirkby Malzeard – notification of permitted use for public house to form estate agents office – Plan B Planning and Design – Parish Council not asked for opinion – for information only.

ACTION: LJ to forward decisions to Planning Department

11. Planning - recent appeals received by Harrogate Borough Council

- a) 17/00022/NFERPP - Appeal under Section 78 – Buck House Farm, Gillgate Road, Laverton HG4 3QW – Conversion of agricultural building to form holiday let accommodation. Mr and Mrs A Stirk. The council noted the appeal and stated their original comments made at the time of the original application stood.

12. Highways Issues

- a) **The current list of cases referred to NYCC Highways department, together with their responses were reviewed:**

- 1) Some pothole repairs have been carried out in front of Meadow Farm, Laverton.
- 2) Meeting arranged with Highways and Yorkshire Water re sewer problem on Main Street and junction of The Green, Kirkby Malzeard – May 9.
- 3) Pothole repaired between Stang Brae and The Old Vicarage, Dallowgill – stones in carriageway to be removed shortly.
- 4) Meeting re problems to culverts and ditches from Missies Lane and the Moorhouse Guest house, Laverton arranged – date to be confirmed.
- 5) Reminder to be sent re direction signs for Kirkby Moor Road and Carlesmoor ref 005 and 009.
- 6) Cllr Lobley reported that the cattle grid at Castiles, Dallowgill had been damaged as it was too narrow following rebuilding in 2016.

ACTION: LJ to report outstanding items to Highways

- b) **Update on new Parish Portal** – The clerk informed the council that she had attended a meeting with the Highways department regarding their new parish portal system for reporting highways issues. She advised them that the proposed system would be of benefit to all and that it would go live on May 6.

13. Children's Play Area

- a) **Meeting with Highside Playing Field Association**

Following an earlier meeting between Cllrs Mountain and Hurford, and the HPFA committee, the council agreed to do urgent repair work on the tarmac at the bottom of the slide and some work to fencing. Two quotes received and the council agreed to award the work to Streetscape.

ACTION: HM to contact Streetscape

- b) **Grant Application for improvements**

Agreed that the council would submit the grant application as they could reclaim the VAT. The work proposed will cost £9,900 plus Vat. HPFA to continue to be legally responsible for Play Area and for insurance until work completed.

ACTION: HPFA to start the application PC to complete application

- c) **Legal Transfer of play area land to Parish Council**

The council agreed to look into the possibility of taking over the land from HPFA

ACTION: HPFA to check how to legally transfer the land to the Parish Council

14. Church of England Pastoral Church Buildings Scheme

A letter was received by the Church requesting comments on the proposal to amalgamate Dallowgill Church Parish into Kirkby Malzeard Church Parish.

ACTION: RB to read the letter and respond if necessary

15. Financial Items

- a) Bank statements – LJ gave details of activity in the bank account.
- b) The council approved reimbursement to the clerk of £24.47 for stationery items
- c) The council approved payment of invoices from DTMS of £153.60 and £57.60

d) The council approved payment of £579.00 to GJ Meer (subject to inspection of noticeboard)

ACTION: HM to inspect new noticeboard

e) The council approved the appointment of internal auditor Yorkshire internal Auditor Services for 2016-17 financial year.

f) The council approved the 2016/17 Asset Register

g) The council approved the year-end figures and bank reconciliation for 2016-17

h) The schedule for Parish Council insurance for 2017 was agreed

ACTION HM to obtain competitive quotes from 3 Insurance companies.

16. Draft Economic Growth Strategy produced by Harrogate council

The council agreed that the Chairman would complete the questionnaire responding to this.

ACTION: HM to complete questionnaire

17. Documentation of Inspection of Council Assets

The council agreed that a six-monthly inspection schedule should be drawn up

ACTION LJ to draw up schedule

18. Community Led Housing

Cllr Hurford informed the council that a meeting would be taking place on May 10 and invited anyone with an interest to attend.

19. DTMS Task List

a) The bus shelter is in need of repair and redecoration and Kirkby in Bloom had also raised other items within the village which required attention.

The council agreed to get quotes for the bus shelter from DTMS and George Blackburn

ACTION: LJ to contact both parties

ACTION: HM to get full list of repairs from Pippa Manson (KIB)

b) Signs at Laverton Pinfold and on Long Swales road need cleaning

ACTION: LJ to contact DTMS and add to their task list

20. Social Media Update

The clerk advised that she is working on setting up a Facebook page and would circulate the link when ready

ACTION: LJ to circulate Facebook link

21. Common Land Works

a) The chair advised that all three quotes for the work required to trees at Lamberts Quarry and Laverton Quarry were now in and that Mrs McConnell had agreed that the area covered by Quote 2 was her responsibility. The Parish council gave consideration to the quotes for areas 1 and 3 and agreed to award the contract to RK and JM Ward.

b) The ditch at Laverton Quarry South still needs digging out and a quote for £100 had now been received from G Mawer to do the work. The council will however raise the matter again with Highways before proceeding (item 12a-5 above)

ACTION: HM to contact all the tree contractors and advise of decision

ACTION: HM to meet with Highways Agency

22. AOB

No matters raised by Councillors or members of the public.

There being no other business the meeting closed at 10.10pm.