

## **OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

### **MEETING TO BE HELD REMOTELY AT 7:30PM MONDAY AUGUST 24, 2020**

**Note: This meeting is being held remotely using video conferencing methods in accordance with legislation which came into force on April 4, 2020 as set out in ‘The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020’. The meeting has the same status as a meeting held ‘in person’ and will operate in accordance with our Standing Orders, Code of Conduct and other relevant procedural documents.**

**The meeting is open to Members of the Public, and anyone interested in observing or participating can do so by following the link below.**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/8908341705?pwd=NWM2M3JTcll1bEZPQmJYa0VYbXRsZz09>**

**Meeting ID: 890 834 1705**

**Passcode: 18052020**

### **AGENDA**

- 1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Brief summary by Chair of the procedures at remote meetings.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 3. Approve the Minutes of the Parish Council meeting held on 27<sup>th</sup> July 2020**
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
  - a) North Yorkshire County Council – Better Deal for Bus Users funding for supported bus services and rural mobility fund 2020/21
  - b) Harrogate Borough Council – Letter regarding NYCC’s Unitary Proposal
  - c) HSBC – Online Safeguard review
- 5. Urgent updates from County and District Councillors if present.**

**6. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**

- a) 20/02378/FUL - Carlesmoor House Farm, Kirkby Malzeard, Ripon - Erection of replacement agricultural shed/muck heap cover – Stoney
- b) 20/02720/RG3 and 20/02721/LB - St Andrews Church Church Street Kirkby Malzeard - Repair and rebuild of a retaining wall (40m) – Harrogate Borough Council
- c) 20/02646/FUL - Manchester House, Grantley - Erection of carport (revised scheme) – Parry
- d) 20/02707/FUL - Low Ray Carr, Dallowgill - Demolition of conservatory; erection of replacement single storey extension. (Revised Scheme) – Warne

**7. Planning - Neighbourhood Plan**

- a) Brief report on Steering Group meeting held on 3<sup>rd</sup> August 2020
- b) Approve estimate from Beyond Digital of £150 for design of Public Consultation document and separate estimate for printing of £398

**8. Planning – Enforcement issues.** Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.

**9. Website** – Consider the headings and links used for the Parish Council and other organisations on the village website.

**10. AJ1 Project Road Safety Fund** - Update from Cllrs Aksut and Berry on the grant proposal to improve road safety and encourage slower driving in Kirkby.

**11. Children’s Play Area.**

- a) Consider recent weekly condition reports from Councillors.
- b) Progress report on Play Area Improvement project – Cllr Mountain. Consider fund-raising strategy

**12. Waste bins in Kirkby Malzeard** – Consider location of bins in Kirkby Malzeard and costs of additional bins.

**13. Laverton Defibrillator** - Progress report on fund-raising.

**14. Trees** – Consider any action in respect of individual trees/shrubs within the Parish

**15. Property Assets**

- a) Consider monthly condition reports from Councillors.

- b) Consider work required to the bench on Main Street (near April Cottage)
- c) Note the proposal for a memorial bench for Gwynneth Jackson
- d) Market Cross Plaque – Deferred from July meeting. However, suggestions for painting the orb have been withdrawn.

**16. Highways issues.**

- a) Update on existing cases and review of recent work undertaken by NYCC Highways.
- b) Consider any action the Council wish to take in regards to properties with vegetation obstructing pavements and cars parked on verges.
- c) Any new items to be raised by Councillors or public.

**17. Financial Items:**

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
Clerk Reimbursement	£3.49	Printer Ink
Clerk Reimbursement	£7.80	Stamps
Cllr Brownlee Reimbursement	£14.39	Zoom expenses
Mr. Flanagan Reimbursement	£24.74	Expenses for work on the Market Cross

**18. Emergency Delegation of Powers to the Clerk.** The Council will consider whether to implement the delegation of Powers to the Clerk, being a regular review item during the coronavirus epidemic.

**19. Any Other Business.** Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

**20. Dates of future meetings**

- a) To consider holding an extraordinary meeting of The Parish Council to discuss aims and objectives and working practices of the Parish Council.
- b) To consider proposed changes to October, November and December Parish Council meeting dates.

**21. Date of next monthly meeting:** The next monthly meeting is to be held remotely (or at the Mechanics Institute, Kirkby Malzeard, if permissible) on 28<sup>th</sup> September, 2020 starting at

7.30pm. Any items to go on the Agenda should be submitted to the Clerk by 18<sup>th</sup> September 2020 please.

Dated 19/08/2020

**PARISH CLERK:** Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, along with General Privacy Notice, also available on the Parish Council website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk) Facebook: @kmldpc