

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING on Monday 24th August 2020 held remotely

The meeting commenced at 7.30pm. Councillors Pippa Manson (Chair), Geoffrey Berry, Jane Aksut, Howard Mountain, Geoff Lobley and Alan Brownlee, together with the Clerk, took part in the video conference with County Cllr Margaret Atkinson who attended part of the meeting.

Note: The meeting was held remotely using video conferencing methods in accordance with legislation which came into force on April 4, 2020 as set out in 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'.

It was confirmed by the Chair that all persons attending could hear and be heard prior to commencement of the meeting.

1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Apologies were received and approved from Cllr Saxon. All present confirmed they understood the procedure at remote meetings.

2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association

a) Cllr Aksut declared an 'Close Association' in relation to item 9.

b) Cllr Lobley declared a 'Disclosable Pecuniary Interest' in relation to item 6a and left the meeting for this item.

3. Approve the Minutes of the Parish Council meeting on 27th July 2020. The minutes were approved as a true record and will be signed as such by the Chair.

Action: Chair to sign copy of approved Minutes and post to Clerk.

4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.

a) North Yorkshire County Council – Better Deal for Bus Users funding for supported bus services and rural mobility fund 2020/21 – Information Noted

b) Harrogate Borough Council – Letter regarding NYCC's Unitary Proposal - Information Noted

c) HSBC – Online Safeguard review – **Action – Clerk to send form to signatories to sign**

5. Urgent updates from County and District Councillors if present.

County Cllr Atkinson described the continuing discussion about the devolution of the local councils in North Yorkshire. Ideas include having two councils one of which will include York or one unitary council that would not include York, or the status quo. The Parish Council decided that we require more information including ideally a consultation document so that we can consider the various options before we can offer an opinion.

Action: Chair to write to NYCC requesting this information

6. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) 20/02378/FUL - Carlesmoor House Farm, Kirkby Malzeard - Erection of replacement agricultural shed/muck heap cover – Stoney. **The Council deferred making a decision on this item until they received more information.** No new information has been provided by the applicant or the agent in respect of the two outstanding points which were raised at the previous meeting.
- b) 20/02720/RG3 and 20/02721/LB - St Andrews Church, Church Street, Kirkby Malzeard - Repair and rebuild of a retaining wall (40m) – Harrogate Borough Council **Decision D – The Parish Council supports the applications.** The following comment was also made: *The Parish Council would however request that rather than a black paint being used to the plates of the tie bars visible on the outer surface of the walling, that a colour, such as grey, which should blend in more sympathetically with the stonework, be considered. We will contact the project manager of the scheme directly with this request, but wished to also bring it to the attention of the Planning Department.*
- c) 20/02646/FUL - Manchester House, Grantley - Erection of carport (revised scheme) – Parry. **Decision A – The Parish Council has no objections.**
- d) 20/02707/FUL - Low Ray Carr, Dallowgill - Demolition of conservatory; erection of replacement single storey extension. (Revised Scheme) – Warne. **Decision A – The Parish Council has no objections.**

Action – Clerk to submit responses to HBC

7. Planning - Neighbourhood Plan

- a) Cllr Mountain provided a brief report on the Steering Group meeting held on 3rd August 2020. He informed the Parish Council that some final changes to the consultation document had been made prior to it being designed but explained that the committee were still hesitant to move forward as yet with the consultation due to the pandemic. It had been decided that they will review the situation at the next steering group meeting in September.

b) The Parish Council approved the estimate from Beyond Digital of £150 for design of Public Consultation document and separate estimate for printing of £398.

8. Planning – Enforcement issues. Cllr Mountain updated the Council on an Enforcement issue within the Parish which had been recently investigated by the Enforcement Officer on behalf of a resident. It was agreed that further clarification be sought. No new cases were raised.

Action: Cllr Mountain to contact the Enforcement Officer

9. Website – Cllr Aksut will arrange to change the layout of the village website so that the Parish Council and its linked activities have a heading separate from the other local organisations.

10. AJ1 Project Road Safety Fund - Cllrs Aksut will finalise and send in the grant application to apply for funding to improve road safety and encourage slower driving in Kirkby.

11. Children’s Play Area.

a) Cllr Brownlee had inspected the Play Area. There is minor damage to base under the Junior swings which needs attention. It was agreed that Cllr Mountain would order ‘wet pour’ materials and arrange a date to carry out the repair. Cllr Brownlee thanked Cllr Berry for assisting him in cutting down the tree branches hanging low near the rotator.

Action – Cllr Mountain to order the wet pour

b) Cllr Mountain advised that the available commuted sums of £1003.57 have now been allocated towards the Play Area improvement scheme by HBC and he intends to apply for funding from the Tarmac Limited Landfill Communities Fund for the sum of £25,000. If this funding is successful the Parish Council will be required to pay £2750 to Tarmac as a ‘third party’ contribution. The commuted sums will be used towards this, as will an amount from the Council budget, but fund-raising would be necessary to meet the balance. County Cllr Atkinson however explained that there is a fund for such projects which she administered to which the Council could apply and it was agreed that a grant will be sought from that. County Cllr Atkinson was thanked for her assistance.

Action: Cllr Mountain to apply to County Cllr Atkinson for funds

12. Waste bins in Kirkby Malzeard – it was agreed that in principle the Council wish to replace the Parish Council’s ill-designed waste bin in the children’s playground with a Harrogate BC (HBC) bin to be sited alongside the bin in the playing field’s car park and which would be included in the HBC regular weekly bin emptying schedule. The council noted with thanks Kirkby Fisheries offer to cover the one-off cost of installing a replacement bin. The Chair will approach HBC to discuss the ongoing cost of emptying this bin. She will also ask whether the dog waste bin at the

West end of the village could be changed to a normal bin, and the costs involved with this change. Cllr Aksut will try and source some stickers for the standard waste bins, so residents know that they can all be used for dog waste.

Action: Chair to liaise with HBC. Item to be put on the September Agenda

13. Laverton Defibrillator – Mrs. Blakey, who has kindly agreed to support the Council in providing a defibrillator in the Laverton phone kiosk, is obtaining an alternative quote from British Heart Foundation for the Council to consider and will she will forward this on shortly. In the interim Ripon Lions have offered to pay £150 of the installation costs of the defibrillator and the Council would like to thank them for this generous contribution.

Action – Cllr Lobley to liaise further with Mrs Blakey

14. Trees – It was agreed that the diseased rowan tree at the west end of Kirkby Malzeard needs to be cut down. Before instructing contractors, Cllrs Brownlee and Aksut will speak to contacts who may have equipment and the necessary certification to see if they can help with the tree removal. It has been reported that an Oak tree near the Kirkby Moor Road Woodyard has dead branches overhanging the road. The owner has been contacted and is to arrange to have them removed.

Action: Item to be put on September Agenda for progress report

15. Property Assets

a) Consider monthly condition reports from Councillors.

Asset	Inspected by	Date	Comment
Pinfold	Cllr Aksut	24/08/20	Cllr Brownlee agreed to meet Cllr Aksut to consider her concerns.
Market Cross	Cllr Berry	24/08/20	No urgent work required
Greygarth Monument	Cllr Lobley	24/08/20	It was noted that the sign needs replacing. Cllr Mountain to provide details of previous sign so that the Chair can obtain a quote.
Lamberts Quarry	Cllr Mountain	24/08/20	No urgent work required
Laverton Quarry	Cllr Mountain	24/08/20	No urgent work required. It was noted that there is Balsam present.
Bus Shelter	Cllr Berry	24/08/20	It was noted that the windows are rotten and need replacing.

			Cllr Berry to obtain costs of the materials for a self help repair.
--	--	--	---

- b) Benches - Cllr Mountain and Cllr Lobley to replace the fixings to the bench on Main Street (near April Cottage) with a view to making it more stable. The Parish Council offered thanks to Mr Clements who has recently varnished the bench on Mowbray Crescent.
- c) HBC have agreed that a memorial bench for Gwynneth Jackson can be placed in the Jubilee Garden. This will be organised by Kirkby in Bloom. The bench will become one of the Parish Councils assets.
- d) Market Cross Plaque – suggestions for painting the orb have been withdrawn.

16. Highways issues.

- a) Low Ray Carr – Highways have checked the location of the bollards and confirmed that they are correctly sited.
 Flooding to the road north of Laverton – NYCC have confirmed this will be attended to this financial year. Cllr Mountain will request that this is done before winter.
 Thieves Gill, Azerley – Cllr Aksut will again ask Highways to remove gravel on the road.
 Dallowgill – pot holes, together with issues to the Swetton cattle grid, have been reported to Highways.
 Kirkby Moor Road - Pot holes have been reported to Highways
 Drift Lane – Cllr Lobley concerned about the general condition of this track – to be reported to Highways for investigation.
- b) During the village walk around 9 properties were noted to have vegetation impeding people using the pavements. As a first step, the Chair, Cllr Brownlee and Cllr Aksut will speak to the relevant residents. Cars parked on the verge behind the Henry Jenkins were noted which causes problems when the grass is being cut. The Chair will discuss with any known owners moving their cars on the grass cutting days.

Action: Chair, Cllr Brownlee and Cllr Aksut to speak to residents
- c) Parking on the verge outside the Dairy is still an issue. The Chair will email the Diary head office.

Action: Chair to email.

17. Financial Items:

- a) The Bank statement showed a balance of £14,842.79
- b) Cash Book. Reconciliation with bank statement noted by Council.
- c) The following payments (including VAT where applicable) were approved.

Payee	Amount	Item Paid For
Clerk Reimbursement	£3.49	Printer Ink
Clerk Reimbursement	£7.80	Stamps

Cllr Brownlee Reimbursement	£14.39	Zoom expenses
Mr. Flanagan Reimbursement	£24.74	Expenses for work on the Market Cross

18. Emergency Delegation of Powers to the Clerk. It was decided that the Council will continue to meet via video conference call for the time being, however should it become necessary, the Council will call an Extraordinary meeting at which point the Standing Order will be invoked to delegate Emergency Powers to the Clerk.

19. Any Other Business. None

20. Dates of future meetings

- a) The Parish Council agreed to hold an extraordinary meeting of The Parish Council to discuss aims and objectives and working practices of the Parish Council. This meeting will be held on 12th October 2020.
- b) The Parish Council agreed to proposed changes to the October, November and December Parish Council meeting dates - which will now take place on 19th October 2020, 23rd November, 2020 and 14th December 2020.

Action: Clerk to update website and contact meeting venues

21. Date of next monthly meeting: The next monthly meeting is to be held remotely (or at the Mechanics Institute, Kirkby Malzeard, if permissible) on 28th September, 2020 starting at 7.30pm. Any items to go on the Agenda should be submitted to the Clerk by 18th September 2020 please.

The meeting ended at 21:25

Dated 31/08/2020

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc