

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

MEETING TO BE HELD REMOTELY AT 7:30PM MONDAY September 28, 2020

Note: This meeting is being held remotely using video conferencing methods in accordance with legislation which came into force on April 4, 2020 as set out in ‘The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020’. The meeting has the same status as a meeting held ‘in person’ and will operate in accordance with our Standing Orders, Code of Conduct and other relevant procedural documents.

The meeting is open to Members of the Public, and anyone interested in observing or participating can do so by following the link below.

Join Zoom Meeting:

<https://us02web.zoom.us/j/85929150255?pwd=QXFkNTlrN0gvRHNqakwyVkr1MjJZZz09>

Meeting ID: 859 2915 0255

Passcode: 796495

AGENDA

- 1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Brief summary by Chair of the procedures at remote meetings.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 3. Approve the Minutes of the Parish Council meeting held on 24th August 2020**
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
 - a) Neighbourhood Police – Localised Police Report
 - b) Delta Academies Trust – Dallowgill Church Outdoor Centre
- 5. Urgent updates from County and District Councillors if present.**
- 6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council are not consulted – for information only:**

- a) 20/03035/DISCON - Ringbeck, Ringbeck Road, Kirkby Malzeard - Application for approval of details required under Condition 4 (boundary treatments) of permission no. 20/01220/FUL Division of existing dwellinghouse to form two dwellinghouses, single storey infill extension and extension of domestic curtilage – Clayton Moor.
- b) 20/03307/PNA - Land and Buildings At 422950 475754, Kirkby Malzeard - Steel Portal framed agricultural building – Frankland.

7. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) 20/02903/FUL - 6 St Andrews Gate, Kirkby Malzeard - Erection of part single and part two storey extension to rear – Weatherer
- b) 20/03121/DVCON - Stone Fold, Main Street, Kirkby Malzeard - Application to vary condition 2 (approved plans) to reduce the size of the proposed garage under planning permission 18/04797/FUL Demolition of existing single & 2 storey extensions, existing garage and outbuildings. Erection of replacement 2 storey extension, garage and store. Installation of new windows and doors - Usmar
- c) 20/03206/FUL - Greystone Edge, Kirkby Moor Road, Kirkby Malzeard - Erection of Holiday Cabin - Gaunt

8. Planning – Neighbourhood Plan.

- a) Brief report on Steering Group meeting held 14.09.2020.
- b) Approve new Steering Group member Mrs Anne Hancock.
- c) Approve revised estimate for printing costs for Public Consultation document.

9. Planning – Enforcement issues.

- a) Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.
- b) Update on recent cases dealt with by Enforcement Office.

10. Children’s Play Area.

- a) Consider recent weekly condition reports from Councillors.
- b) Update on wet-pour repair.
- c) Progress report on Play Area Improvement Project. Consider results of Grant Applications, if known, and approve any amendments to the improvements specification.

11. Kirkby Malzeard Charity Trust Update – Update from Cllr Berry

12. Ivy Bank – Consider the issues raised by a concerned resident.

13. Waste bins in Kirkby Malzeard – Report from the Chair on the progress made to secure a new bin in Kirkby Malzeard.

14. Laverton Defibrillator – Progress report on Fund-raising.

15. Trees – Update on maintenance work required.

16. Property Assets

a) Consider monthly condition reports from Councillors.

b) Approve expenditure for replacement sign for Greygarth monument estimated £27.90

17. Highways issues.

a) Update on existing cases and review of recent work undertaken by NYCC Highways.

b) Consider any action the Council wish to take in regards to properties with vegetation obstructing pavements and cars parked on verges.

c) Any new items to be raised by Councillors or public.

18. Financial Items:

a) Bank statement – balance, outgoings and income on latest available statement.

b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.

c) Local Organisation grants 2019-20 agree distribution of final tranche of funds

d) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
Clerk Reimbursement	£3.49	Printer Ink
Clerk Reimbursement	£14.39	Zoom Expenses
Cllr Mountain Reimbursement	£87.00	Wet pour for the Play Area
DTMS	£60.48	Play Area Inspection March & July
DTMS	£60.48	Caretaker Task List
Highside Playing Fields Association	£37.15	Play Area Rent and Rates
Morgan Estates	£380.00	Grass Cutting

19. Emergency Delegation of Powers to the Clerk. The Council will consider whether to implement the delegation of Powers to the Clerk, being a regular review item during the coronavirus epidemic.

20. Any Other Business. Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

21. Date of next monthly meeting: The next monthly meeting is to be held remotely (or at the Mechanics Institute, Kirkby Malzeard, if permissible) on 19th October, 2020 starting at 7.30pm. Any items to go on the Agenda should be submitted to the Clerk by 9th October 2020 please. There is also an extraordinary meeting which is to be held remotely on 12th October, 2020 starting at 7:30pm.

Dated 23/09/2020

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc