

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

Parish Clerk Mrs C M Raw West Leas Farm Galphay Ripon N Yorkshire HG4 3PB
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Minutes of the Parish Council Annual Meeting held in the annex room Mechanics Institute Kirkby Malzeard on

Monday 27th June 2016 @7-15pm

**Present Councillors Hurford Mountain Broadley Lobley Mass Peacock
And Councillor Atkinson and two members of the public**

Apologies for absence from Councillor Jackson

- 1) **Election of Officers** - Chairman- Councillor Hurford stood down and the clerk asked for nominations for Chairman. Councillor Broadley proposed Councillor Hurford. Councillor Mass proposed Councillor Mountain. But he declined feeling it was too soon as a new Councillor Councillor Lobley seconded the proposal to ask Councillor Hurford. He accepted but said he may only be willing to take the position on for 6 months. Vice chairman – Councillor Hurford asked for nominations for this position and he proposed two people Councillor Mass and Councillor Mountain. Councillor Mass declined. Councillor Peacock seconded the proposal that Councillor Mountain be elected vice chairman and Councillor Mountain accepted.
- 2) Confirm who represents the PC on various committees or take responsibility for various tasks within the Council

Councillor Mass	Mechanics Institute
High Side Playing Fields	Councillor Mountain
Commuted sums	Councillor Hurford
Area Parish Consultation group	Councillor Mountain and Hurford
Governor of Primary School	Councillor Jackson
Charity Trust	Councillor Lobley
Councillor Peacock	Common land and Rented land

- 3) Declaration of interest for anything on the agenda below Councillor Mountain lives next door to a planning application (Springfield) but has no interest.
- 4) **Minutes of last meeting – signed as a true record and it was proposed they be signed by Councillor Mass and seconded by Councillor Broadley, Councillor Hurford signed them**
- 5) Update on action since the last meeting

Signed.....Date.....

Councillors met on Wednesday 18th May to discuss Planning application 6.24.70.K.FUL 15/01370/FUL Formation of 41 parking bays onto and adjacent to Scheduled Ancient Monument Mowbray Castle for Wensleydale Dairy Kirkby Malzeard and reconfiguration of fence boundary D The Parish Council supports the application

The audit papers were signed after going to internal auditor and a cheque was issued to S Masterman for £30 for the internal audit. Clerk has now sent them to External auditors-PKF Littlejohn

Early June Councillors looked at 2 Planning applications individually giving views to the clerk - Agricultural workers dwelling Crimble Dale Farm Grewelthorpe Richard Frankland – this was a resubmitted application A The Parish Council has no objections
Demolition of lean to and erection of replacement utility extension Lawnwith Mr and Mrs Hoddinott 6.24.158.H FUL 16/02034/FUL
And Listed Building application at the same property 6.24.158.I LB 16/02038/LB
A The Parish Council has no objections

6)

Correspondence

a) . Alliance of local council clerks formed – membership free for now as part of society of local council clerks. Clerk will join

b) A training session on Standards has been arranged for Parish Councillors. The training will take place on Wednesday 6 July 2016 at 5.30 pm in the Council Offices, Crescent Gardens, Harrogate HG1 2SG. The session will be led by Jennifer Norton, the Council's Head of Legal and Governance, and will cover the Code of Conduct, registration and declaration of interests and the role of the Council's Monitoring Officer in dealing with complaints against Councillors. Councillor Mass and Councillor Mountain will attend.

7) Complaint regarding agricultural traffic at night – Councillors feels we are a rural community and appreciate that farmers have a tight window to work when the weather permits. Tractors can only do 20 or 25 mph. Part of rural life so long as they are within speed limit.

8) Pinfold tenancy/new lease - Mr Johnson -request for five year tenancy not just three. Councillors happy to offer five year tenancy and Councillor Hurford signed his part of the tenancy form. Pinfold is well cared for Authorisation of expenditure for crushed stone in entrance way and authorisation for gate refurbishment one large bag would be £40.80 including vat all in favour of buying this. DTMS quote £275 plus vat Councillors would like a second quote and suggest asking Tower Hill at Mickley for one

9) Councillors discuss and make decision on whether to continue meeting every two months or to go back to monthly meetings – Councillors majority want to refer back to monthly. Decision was made to refer to monthly meetings from the August meeting

10) Web site - Councillor Howard Mountain willing to undertake updates to this – Councillors to approve. Adrian Saville has done this at cost for several years but due to ill health is unable to continue. Councillor Mountain has looked into this and we could join a very basic village web hosting. This is free and Councillor Mountain could set this up, with two

Signed.....Date.....

Councillors and the Clerk having access to upload files as required With the Transparency Code much more information has to be visible on the website. All were in favour of Councillor Mountain doing this. This is the address www.kmldpc.btck.co.uk Adrian Saville was thanked for his work

- 11) Footpath upgrade Bagwith House Ringbeck to Carlsmoor- public right of way – Bagwith house landowners have contacted Councillor Lobley –there is a modification order to update from a footpath to a bridleway. Discussion stating this was an Old Drover’s Road but on the definitive map and on OS Maps it is only marked as a footpath.
- 12) Children’s play area on Highside Playing fields – future support – Highside are concerned that in the future they are not going to have the funds to keep the swings and the equipment up to date Councillors will look at a plan for future years – sometimes some commuted sums money can be used but that’s very limited. Councillors propose a working group of Councillor Hurford Mass and Mountain to work with the Playing field committee to see what can be done in the future. Some money might be available to spend before next January
- 13) Commuted sums updated spreadsheet- clerk will attach a copy of this to the draft minutes.
- 14) Feedback from results of prioritization of possible development sites in Kirkby Malzeard – The Dairy Site scored the highest from all Councillors
- 15) Asset register – draft one will be brought to next meeting

Signed.....Date.....

16) Planning-

- a) 6.24.198.FUL 16/02018/FUL 6 St Andrews gate Mr N Weatherer - erection of single porch - A Councillors have no objections
- b) 6.29.26.E.FUL.16/01551/FUL Springfield Laverton conversion of annex to form holiday accommodation erection of stables tack room and formation of ménage – A The Parish Council have no objections
- c) Decision notice 16/00753/LB 1 Church Street – granted
- d) Decision notice 16/01362/FUL barn 3 Thorpe house Foulgate Nook Grewelthorpe Approved
- e) Planning Enforcement possible breach of planning enquiries – Green Trees Kirkby Malzeard – roof alterations are built in accordance with plans Bagwith House – new access is on unclassified road and acceptable and caravan on site will only be there whilst alterations to main house are taking place
- f) Planning application 6.24.268.FUL 16/02288/FUL demolition of rear extension replacement single storey extension part demolition of store covered entrance double pitched roof over bedroom alteration to fenestration to including roof lights – light tunnels Mr N Robertshaw The Woodpeckers Main St Kirkby Malzeard A The Parish Council has no objections

17) Finance-

- a) V Buckton invoices 2 x £650.00- all in favour cheque issued £1300
- b) See agenda item 7 - crushed stone and gate refurbishment authorisation- get a second quote for gate refurbishment but gravel buying given the go ahead
- c) Noticeboard quotes received from DTMS - £285 plus vat per notice board accepted – clerk will reply

18)

Any other reports- report that there may be a breach of planning at the allotment at Dallowgill near St Peters church owned by the Tattersall family -concern that it is non-agricultural and the owners may have to apply for retrospective planning permission. No action taken by the Parish Council

DTMS Task list – footpath strimming around the village - nettle and brambles at Laverton and Lamberts Quarry Himalayan Balsam along Laverton riverbank – thankyou to Keith Simpson who has done some clearing of this as a volunteer at Laverton quarry - could this have weed killer now? - authorised to ask DTMS to do this work Ask NYCC to spray the quarry storage area for Himalayan balsam. Rent has been promised for last year and the increase agreed for this year Love Lane gateway – the question was raised about who owns this and

Signed.....Date.....

who owns the gate – it is in a terrible state of repair Clerk to enquire Laverton quarry – blocked ditch – Councillor Hurford will chase them up about this . More potholes to report Road at High Keld so uneven and broken surface large pothole near Ashfield house and also near Carr house too – all on the Kirkby Moor road - clerk will report

19)

Next meeting August 22nd @7-15pm members of the public welcome – meeting declared closed at 20-44

The Website is currently being rewritten and the address is

www.kmldpc.btck.co.uk

Signed.....Date.....