

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

held on 20 May 2019 in

the Annexe Room of the Mechanics Institute, Kirkby Malzeard

The Meeting commenced at 8.15pm (following the Annual Parish Council meeting)

Present: Councillors Howard Mountain (Chair), Geoff Lobley (Vice-Chair), Jane Aksut, Alan Brownlee, Geoffrey Berry and Peter Saxon, with Jen Hurford (Clerk), and 1 member of public.

1. Welcome and apologies for absence.

Apologies were received from Cllr Pippa Manson, County Cllr Margaret Atkinson and District Cllr Nigel Simms.

2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.

None.

3. Approve the Minutes of the Parish Council meeting held on 29th April 2019.

The minutes of the Parish Council meeting on April 29th were confirmed as an accurate account and signed by the Chairman.

4. Updates on Action Points from previous meetings not dealt with elsewhere on the agenda:

a) Update on obtaining grant funding for Dallowgill defibrillator – Cllr Aksut advised no progress had been made as yet in sourcing an appropriate grant, however it is possible that the proposed development of the Old School at Dallowgill (item 9c) may allow for a more accessible siting and the more conventional, less expensive defib may be appropriate, thus making funding easier to source.

b) Update on provision of dog waste bins – The Clerk advised a chase email had been sent to the contact provided at the Parish Consultation but no response had again been received. It was agreed that the Chair would also pursue a response. **Action: Clerk and Chair to chase contact at HBC.**

c) Update on pack from HBC for their Looking out for our Neighbours Campaign – The Clerk advised packs were still awaited. **Action: Clerk to update on content at the next meeting.**

d) Request to use Council land for Geocache trail – Following Cllr Manson's notification of the request to use a Council owned property as a location point on the trail at the last meeting, Cllrs formally approved this. **Action: Cllr Manson to confirm to requestee.**

e) Update on point of contact for complaints over low flying aircrafts and drones – The Clerk advised complaints should be reported via the 101 service or the Civil Aviation Authority website www.caa.co.uk. **Action: Cllr Aksut to pass onto resident who recently enquired about this.**

5. Correspondence – Clerk to raise any relevant items with Councillors including those listed;
a) UK Cycling Events – Notification of non-competitive cycling event route through Parish on August 11th was given and noted.

6. County and District Matters – In the absence of Cllrs Atkinson and Simms there were no items raised.

7. Planning – notification of recent Decisions made by Harrogate Borough Council:

a) 19/01125/FUL – Longswale Farm, Main Street, Kirkby Malzeard - Erection of garden shed – Bodey – Approved subject to conditions.

b) 18/03230/FUL - Henry Jenkins Inn, Main Street, Kirkby Malzeard - Conversion of part of a public house and flat to create 1 no. dwelling (resubmission) – Claybourn – Refused.

8. Planning – notification of recent Decisions made by the Planning Inspectorate:

a) Appeal APP/E2734/W/19/3320276 – Land adjacent to The Grange, Back Lane South, Kirkby Malzeard – outline application (18/01600/OUT) for the erection of up to 5 houses with access considered – Thompson – Allowed. Cllrs discussed the practicality of HGV's accessing and exiting the site using the one-way system and it was agreed to make enquiries to Highways as to establish exactly how they proposed to implement this safely. **Action: Chair to submit enquiry accordingly.**

9. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

a) 19/01777/OUT - Land Comprising Field At 422636 474144, Laverton Road, Kirkby Malzeard - Outline application for the erection of 1 no. dwelling with all matters reserved – Blackburn. The Council agreed it did not object to or support the application but wished to make comments on the basis of these points: recognised need for further infill development but considered this should be smaller houses for younger people (or older people downsizing) rather than another large detached house, further development at the western end of the village would increase traffic on Main Street, investigation of site characteristics needed, further loss of agricultural land and development 'creep' noted. **Action: Chair to draft response for Cllrs to approve prior to submission to HBC.**

b) 19/01842/FUL - 23 St Andrews Meadows, Kirkby Malzeard - Erection of a single storey extension and alterations to fenestration – Martin. The Council agreed it had no objections to the application. **Action: Clerk to submit response to HBC.**

c) 19/01872/FUL - Dallowgill Outdoor Education Centre, Belford Lane To Glebe Farm, Dallowgill - Partial demolition of existing extensions, erection of 3 no. single storey extensions and an entrance canopy, installation of rooflights and alterations to fenestration – Delta Academies Trust. The Council agreed it supported the application on the provision that concern over a lack of parking, particularly for larger vehicles had been raised. **Action: Clerk to submit response to HBC.**

10. Planning - Neighbourhood Plan.

a) The Chair advised that a date for the first meeting of the Steering Group committee had yet to be arranged as information below was awaited. **Action: Chair to advise members of proposed date shortly.**

b) An update on potential grants was awaited. **Action: Chair to update members at the Steering Group meeting.**

11. Planning – Enforcement issues. There were no new matters raised by Councillors or Public to be referred to the Planning Enforcement Office at HBC for consideration. An update on progress of one current case was provided.

12. Community Association – The Chair confirmed that the drawing up of the constitution and registration with the Charity Commissioners was underway. **Action: update to be provided at the next meeting.**

13. Traffic and parking issues

a) Consider issues regarding parking on The Green – Cllr Brownlee advised he was being transferred around various departments at HBC over the matter and still awaiting their input. There had also been a recent issue caused by the junior football tournament in the previous week where parked cars had delayed the arrival of an ambulance by 10 minutes. Cllr Brownlee suggested such events should cone areas and provide marshalling and it was agreed this should be referred to the secretary of HPFA. In addition, the Chair advised of parking problems which had also been reported on Manor Court coinciding with a recent Chapel function and it was agreed that parking provision throughout the village was inadequate. **Action: Cllr Brownlee to relay to HPFA and update on HBC's response in due course.**

b) The monitoring of vehicle speeds using Data Loggers was still awaited but the matter had been raised again and it was hoped that they would be installed shortly.

c) Cllr Aksut advised responses on the Council's proposals regarding traffic issues in the Parish were still being received from residents, with a significant number concerning speeding traffic. She had asked the school if the issue could be included on their website and asked for more copies of the questionnaire to be printed.

14. Tour De Yorkshire and UCI World Championships 2019 – Cllr Brownlee advised a debrief meeting of the residents committee was to be held on Wednesday May 29 but that positive feedback had been received from the public. As well as being for the general benefit of the community, monies had been raised for charities and local organisation. Thanks were given on behalf of the committee to everyone who had helped.

Notification had been received that a grant was available from HBC for funding towards the celebration of the UCI World Championships, one race of which goes through Kirkby Malzeard

on Wednesday, September 25. Approval was given for an application to be made by Cllr Brownlee on behalf of the Council subject to the views of the forthcoming debrief meeting. It was felt that the focus would probably be concentrated on the school and church as the route would directly pass by them and he would liaise with them accordingly. **Action: Cllr Brownlee to update at the next Council meeting.**

15. Council Property Assets –

a) Cllr Berry confirmed inspection of the Market Cross on May 20th and Cllr Akust of the Pinfold on May 20th, with no problems noted. Cllr Lobley confirmed inspection of Greygarth Monument on May 18th with no defects present and the Chair of Lamberts Quarry and Laverton Quarry on May 18th with no problems noted.

b) Bus Shelter opposite Kirkby Stores, Kirkby Malzeard – Cllr Aksut had been unable to obtain an alternative estimate for repair works, however had verbally been advised by a contractor that the shelter generally was beyond repair, and if the windows had to be replaced it should be in hardwood which make it very expensive. It was asked if this could be obtained in writing.

Action: Cllr Aksut to obtain written report/estimate for the next meeting.

16. Children's Play Area

a) The Chair advised fencing work to Play Area was due to commence later in the week.

b) The May monthly report from DTMS had not yet been received due to earlier date of meeting.

c) Following the weekly inspection by Council, the Chair advised the main issue was the litter bin regularly overflowed and a second bin may be needed if this persisted.

d) Arrangements for Councillors to meet Chair to understand criteria and procedures to follow at weekly inspection were made for Thursday June 6th at 7pm with Cllrs Brownlee and Saxon confirming attendance. **Action: Available Cllrs to meet Chair.**

17. Highways Issues

a) The cleaning out of blocked gullies in Parish was still awaited. Cllr Aksut advised vibrations had stopped since the resurfacing at the top of Main Street. Cllr Lobley requested the pothole at Swetton Bridge be chased. **Action: Clerk to chase Highways accordingly.**

b) Any new items to be raised by Councillors or public;

i) Two gullies on Galphay Road blocked between new houses and cemetery. **Action: Clerk to report to Highways.**

c) Spraying of weeds to paths and gutters in Kirkby Malzeard village – A quote of £150 plus VAT had been received from DTMS and Kirkby in Bloom had kindly agreed to make a contribution of £125 towards the total cost. **Action: Clerk to instruct DTMS to proceed.**

d) Parking of Post Office Van outside Mechanics Institute – The Chair advised a response from Highways was still awaited over the matter. **Action: Chair to update at the next meeting.**

e) Road cleaning arrangements – Cllr Aksut advised a response was awaited from HBC over the matter. **Action: Cllr Aksut to update at the next meeting.**

f) Width of Galphay Road following new development – Cllr Lobley expressed concern that damage would arise to the new pavement by HGVs and farm vehicles due to limited width of the carriageway in this area. It was agreed to raise issues caused by the design of the road layout with Highways. **Action: Chair to write accordingly.**

18. DTMS Task List – No work carried out by Parish Caretakers so far this year to report but strimming work in various areas was due to be undertaken shortly. There were no new items to be added to their task list.

19. Financial Items:

a) Bank statement – balances, outgoings and income as shown on the May statement had not been received in time for this early meeting.

b) Cash Book – up to date record of payments/receipts were circulated with the balance standing at £5,529.61. This would be reconciled by the Clerk with the bank statement when received and referred to Chair for interim approval. **Action – Clerk to advise Chair of reconciliation of cash book and bank statement.**

c) Approval of payments as follows were given;

Payee	Amount	Item Paid For
Pippa Manson (reimbursement)	£4.80	Parking signs for Tour de Yorkshire
Yorkshire Internal Audit Services	£200.00	Internal Audit 2018/19
D3 Office Group Ltd	£12.28	Stationery
Clerk (reimbursement)	£7.32	Stamps

20. Any Other Business

a) Cllr Aksut commented that Glampfest had seemed quieter this year and a local resident reported noise was minimal. Local businesses were understood to have benefitted from some additional trade.

b) The Chair advised of a complaint by a resident concerning the standard of grass cutting in Kirkby Malzeard. He advised that the standard of work would continue to be monitored over coming months.

21. Date of next meeting: Monday 24 June 2019 at 7.15pm in the Annexe Room of the Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 14 June 2019 please.

The meeting closed at 10:05pm

Dated 31/05/2019

PARISH CLERK Jen Hurford, Holmes Cottage, High Walk, Kirkby Malzeard HG4 3RY (Postal enquiries only)

Tel: 01765 650363 Email: clerk.kmldpc@outlook.com

Agenda, along with General Privacy Notice, also available on the Parish Council website

www.kmldpc.btck.co.uk Facebook: @kmldpc