

## KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

Parish Clerk Mrs C M Raw West Leas Farm Galphay Ripon N Yorkshire HG4 3PB  
Phone 01765 658416 Email westleas@btinternet.com

### Minutes of the Parish Council held in the annex room Mechanics Institute Kirkby Malzeard on Monday 26<sup>th</sup> September 2016 at 7-15pm

Present Councillors Hurford Broadley Peacock Mountain Lobley Jackson and three members of the public

1. Apologies – Councillor Mass
2. The minutes of the previous meeting on Monday 22<sup>nd</sup> August 2016 were confirmed as a true record and it was proposed they be signed by Councillor Mountain and seconded by Councillor Jackson Councillor Hurford signed them
3. Matters arising from previous minutes – overhanging branches outside the surgery have been cut back. Warm and well –more leaflets. TPO query and Antique shop sign update. Both issues have been put forward as agenda items for the Parish Consultation Meeting on 24<sup>th</sup> October, see para 5(c) below/
4. Declaration of interest for any item on the agenda below - none
5. Correspondence
  - a) Insurance query update – how do people work on PC land with our permission? Each time this happens, a letter requesting permission needs to be submitted saying that the work will be undertaken in a safe manner, using the correct equipment, and the person be suitably trained to do the work (if applicable) Keith Simpson has willingly submitted and signed a letter so that he can undertake works at Laverton Quarry. The Council have accepted and authorized the request.  
Trees on PC land - Councillor Mountain will contact Brian Ward from the wood yard to see if he can do a tree survey, he will then report back to the meeting for further discussion. P Johnson, who rents the Pinfold has been informed that he is responsible himself whilst working within the Pinfold. He is only covered by our insurance should the wall or the fabric of the Pinfold injure him, ie, if the wall collapses..
  - b) Website update- Clerk has had some training if needed to update anything. Councillor Hurford will undergo training in due course.
  - c) Parish Council Consultation meeting on Monday 24<sup>th</sup> October @ 6p.m. at Knaresborough House. Councillors Hurford and Mountain will attend. 2 agenda items have been put forward concerning procedural matters regarding recent planning applications; one about a TPO and one about Post Office/ Antique shop sign.
  - d) Notice boards were scheduled to be removed/repared 22<sup>nd</sup> August DTMS have been reminded – remember the minutes will be on the website whilst/ if we temporarily have no noticeboards.
  - e) External Auditors have completed the audit and returned the forms; these have been scanned and are on the website. There were no adverse comments made by the auditors.
  - f) Council Organization – electoral role if you are a Laverton Dallowgill Councillor you can't have a copy of the Kirkby Electoral role. Similarly a Kirby Councillor can't have a copy of the Laverton Dallowgill one. Interim meetings- should clerk attend? Can they just be added to the next agenda as reports we can alter the standing orders to reflect this
  - g) Adopt Code of Conduct – all Councillors happy to adopt this and Councillor Mountain was thanked for his work updating it.
  - h) Doctors surgery Masham update and one day hope to expand Kirkby surgery too
  - i) Gold award for Kirkby in Britain in Bloom and category winner, all involved parties were congratulated, well done. Insurance query - Britain in bloom activities cannot be covered by The Parish Council's Insurance therefore they are going take out their own insurance.

## 7 Planning

the Parish Council held a brief interim Planning Meeting on Monday 5<sup>th</sup> September these three Planning Applications were discussed.

- 1) 16/03181/ful – Autumn house, Back Lane North, Kirkby Malzeard – conversion of agricultural building to form one dwelling to include erection of single extension, installation of roof lights and alterations to fenestration – Blackburn

Decision: c (4 votes to 1 majority)

The Parish Council does not object to or support the application but wishes to make comments or seek safeguards as follows – ‘whilst we have no objections to the barn conversion in principle, the Parish Council does have concerns about the narrow nature of the access road (particularly if consent for this set a precedent for further development on Back Lane North). We also have specific concerns about some of the design features of the proposed barn conversion including the presence of an extension and the overall amount of glazing present, especially on the west ground floor elevation. It is noted that the skylights on the drawing are not shown on the illustrations.’

- 2) 16/03207/ful – Mowbray Lodge, Church Street, Kirkby Malzeard – erection of two storey extension with attached conservatory and covered porch to ground floor – Lockey

Decision: a (5 votes unanimous) the Parish Council has no objections.

- 3) 16/01974/out – OS field 5419, Galphay road, Kirkby Malzeard – erection of 2 dwellings with access considered – Hitchin

Decision: c (5 votes unanimous)

The Parish Council does not object to or support the application but wishes to make comments or seek safeguards as follows – ‘we considered this application previously and expressed concerns about access, as details had not been provided. Having now seen the proposed access arrangements we wish to echo the concerns expressed by the Highways department in their report dated 02 September 2016 and would want their recommendations to be followed.’

To be considered at the meeting:

- a) 6.24.228.B.FUL 16/03527/FUL erection of agricultural storage building Waterford House KM RB and JM Atkinson A No Objections
- b) 6.29.15.H.FUL 16/03469/FUL erection of 10 wooden camping cabins and toilet/shower block formation of car park and bin store Castles farm Mr and Mrs Nicholson – B The Parish Council objects on the following Planning Grounds  
Councillors are concerned about this application
  - i) Safety on site. It’s so close to a busy working farmyard.
  - ii) Bio Hazards- cows crossing the road and animals so close
  - iii) Narrow access road just below the farm on the route which most traffic is likely to approach from
  - iv) Size of the parking area on safety grounds
  - v) They feel the appearance of the pods would have an adverse impact on the landscape especially from the other side of the valley.
- c) Henry Jenkins - 6.24.58.E.FUL 16/01478/FUL erection of four dwellings demolishing existing old public house buildings – Fielder Homes  
The Parish Council sadly realise that a replacement public house on the site is not viable so they support the application. But they would like to make some requests to ensure the new houses fit into the appearance and character of the village street.
  - 1 The doors should be in keeping with neighbouring doors, and the Village Design Statement.
  - 2 The roof line should be no higher than the existing building.

3 They would prefer to see the new properties being built in reclaimed stone especially facing onto the Main Street so that they match other properties.

d) 6.29.42.D.FUL 16/03669/FUL retrospective application for change of use from ancillary residential accommodation to two holidays lets Dallow Hall Barns Mr and Mrs Douglas and Marie Glasbey. A The Parish Council have No objections

Any Planning Applications received after the date this agenda is published may also be discussed Harrogate Borough Council's website has up to date applications and we also try to add them to the Parish Council website

## 9 Finance

- a) Grass cutting invoice £650.00 cheque issued
- b) DTMS invoice – nothing this month
- c) Invoice Auditors £120 cheque issued
- d) Start to discuss Precept for next year – half year accounts produced – councilors Hurford, Mountain and maybe Mass will meet again to discuss figures and will present proposals for the next financial year, for full Council agreement.

10 Parish Caretaker task list – footpath strimming and trimming of the white snowberries at the junction Noticeboards still not been taken another reminder will be sent

11 Any other reports- a very large pot hole near Swetton cattle grid will be reported No reply from Wensleydale Dairy re Love lane gate.

Councillor Mountain asked whether anyone was aware of a Local Emergency Plan IN the event of civil strife or bad weather. It was reported that the Mechanics had some draft plan in place/ Councilor Mountain will enquire about this further.

There being no further business the meeting closed at 8.45 pm.

Next meeting Wednesday October 26<sup>th</sup> 2016 7-15pm in the Highside Playing fields pavilion items for the agenda must be received by 9 am **on Wednesday 19<sup>th</sup> October**

Further meetings

November 28<sup>th</sup> December 19<sup>th</sup> January 30<sup>th</sup> February 27<sup>th</sup> March 27<sup>th</sup>

Signed.....Date.....