

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP MEETING

Minutes of the meeting held in the Mechanics Institute, Kirkby Malzeard on 4th March 2024.

Steering Group members present: Claire Walker (Chair), Cllr Geoffrey Berry, Cllr Richard Hughes and Phil Smalley. Howard Mountain present as Secretary. No members of the public present.

The meeting commenced at 7.30pm.

1. Welcome. Apologies. Declarations of Interest.

Apologies from Marlon Johnson, Peter Saxon, Fiona Robertshaw and Cllr Chris Floyd.

2. Approve Minutes of meeting held 12.02.2024.

The Minutes of the last meeting were approved as an accurate account and were signed as such by the Chair.

3. Action points from last meeting not covered elsewhere on Agenda.

None.

4. Review response from Parish Council to Report sent by SG setting out the proposed amendments to the Draft Plan as a result of the responses received to the recent informal public Consultation, in particular those to Parish Action 2 Allotment/Community Garden provision in Kirkby Malzeard.

The Parish Council formally approved the proposed amendments to the Draft Plan at its meeting on 26.02.2024. The Steering Group considered the latest version of the Draft Plan (titled Reg 14 version 03/24 Draft Plan) which reflected these amendments (which had been circulated to all SG members prior to the meeting) and approved the revised document.

It was agreed that in relation to Parish Action 2 (Additional Allotment/Community Garden in Kirkby Malzeard) specific reference to the proposed site to the West of Manor Court would be removed until such time as further negotiations between the Parish Council and the Landowners (Kirkby Malzeard Charity Trust) were concluded (and the concerns raised by the neighbours and any Highways issues had also been resolved) or an alternative site had been identified.

This approach would however be referred back to the Parish Council for approval before this section of the Plan was amended.

ACTION: HM to confirm the proposal in respect of Parish Action 2 with the Parish Council.

5. Working towards the Regulation 14 Formal Consultation. Consider advice from Andrew Towlerton (Planning Consultant) and Joe Varga (North Yorkshire Council Planning Department).

HM had circulated copies of recent correspondence with Andrew Towlerton, our Planning Consultant and with Joe Varga of NYC Planning to SG members prior to the meeting, which set out the actions which the SG now needed to take prior to commencing the formal Regulation 14 Consultation, together with guidance from Andrew Towlerton as to those bodies who should be specifically included.

ACTION: HM to request advice from Andrew Towlerton on the suitability of the High Walk verges as an additional Local Green Space so that this can be included (or otherwise) within the document.

ACTION: HM to discuss the preparation of the timing of the Basic Conditions Statement with Andrew Towlerton.

ACTION: HM to forward a full version of the Reg 14 version 03/24 of the Draft Plan to NYC Planning for further comments prior to commencing the Consultation with other bodies and also obtain confirmation that the proposed list of Consultees is comprehensive.

ACTION: HM to discuss the preparation of the SEA/HRA screening document with NYC Planning.

6. Any Other Business.

None.

7. Date of next meeting.

Date to be confirmed once responses had been received from Andrew Towlerton and NYC Planning.

The meeting ended at 8.35pm. Minutes taken by HM.

Neighbourhood Plan Contact details: For information on the Neighbourhood Plan please contact Howard Mountain (Secretary) on kmlldpc@btinternet.com Tel. 01765 689390. Agendas, Minutes and other information available under the Parish Council pages of Kirkby Malzeard Area community website: www.kirkbymalzeardarea.org.uk

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Date: 08.03.2024