

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

Official notice of the Parish Council Meeting 24th June 2024 at 7.30pm in the Annex of the Mechanics Institute, Kirkby Malzeard

The meeting commenced at 7.30pm. Present: Councillors Manson (Chair), Floyd, Aksut, Berry, Heap, Hughes, and Lobley along with the Clerk and 3 members of the public

MINUTES

1. **Welcome & Apologies for absence: No Apologies received**
2. **Declarations of Interest:** - Cllr Lobley declared another interest during item 11 and did not take part in the discussion.
3. **Approve Minutes of the ordinary meeting and the Annual Meeting both held 20th May:**
The minutes were approved and were signed by the Chair
4. **Correspondence:**
 - a) YLCA Training Courses: request from Cllr Heap to attend course on raising political awareness with Young People. Request approved to be funded from the PC Training Budget.
 - b) Response from Cllr Cunliffe-Lister regarding CIL payments to the Parish Council- she is still seeking a response from NYC
 - c) NYC Keep Yorkshire Clean – noted
 - d) NYC – Home School transport review – **Action:** Cllr Aksut to draft a letter for response by the 9th July.
 - e) NYC – Sunday Dales Bus 825 – Timetable now received and publicised.
 - f) Brierley Homes – A notice has been received to inform residents of potential noise associated with current works on the site
 - g) Issue of overgrowing trees reported by a resident of Pinfold Court from adjacent land at ‘Arrowfield’ **Action: Clerk to seek** guidance to be sought from NYC Tree Officer.
 - h) Enquiry received from a resident regarding the Parish Councils stance on ‘Party Political Affiliations’ **Action:** Chair to respond to the resident to clarify the Parish Council’s and Councillors’ role in the Community.
5. **Report from our NYC County Cllr:** Cllr Cunliffe- Lister spoke to her report which is now available the PC website (under Parish Council and Latest).

5.Planning – notification of recent decisions made by North Yorkshire County Council were the Parish Council have not been consulted: -

- a) **ZC24/01690/PNA** Erection of extension to existing agricultural building for agricultural storage Carter Syke Farm Laverton – prior approval not required.

6 Planning – notification of recent Decisions made by North Yorkshire Council:-

- a) **ZC24/01066/DVCMAJ** at land Comprising Field at 422819 474158: Section 73 application for the variation of condition 2 of Section 73 permission 22/04925/DVCMAJ to allow for the provision of fenestration and /or internal layout changes, and an air source heat pump to all 33 dwellings originally permitted under reserved matters application 20/04874/REMAJ Brierley Homes. Permitted
- b) **ZC24/01184/FUL** at Sunnyside – alterations to roof single storey rear section of house - Burgess. Permitted

7 Planning – recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following case/s:

- a) **ZC24/01534/FUL** Erection of a single storey rear extension to form additional function sitting room. The Moor House, Dallowgill – Bostock. **Decision: C** – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set out below: The Parish Council would like assurance that the ‘Right of Way’ is signed and not blocked or hindered.

8. Planning – Enforcement issues.

- a) Consider any updates received on recent cases dealt with by Enforcement Office. – The Parish Council have been informed of an enforcement notice served on land near the cemetery Kirkby Malzeard.
- b) Consider any other possible breaches of planning consents, conditions or regulations currently existing within the parish. – No new cases.

9 Neighbourhood Plan - A report was received and approved from the steering group - available on the PC website (under Parish Council and Latest). Expenditure on printing costs (estimated maximum £500) was approved to be covered by a Locality Grant which has been received.

10 Children's Play Area: Weekly condition report – no issues. It was suggested that an additional activity area could be produced at a reasonable cost i.e. a sand pit.

Action: Cllr Heap to obtain guidance on sand pit design from the NYC Playground officer and an estimate of costs

11 Allotments. – The Clerk reported that he had received a telephone call from the Chair of the Charity stating all the Charity land was leased until April 2025 and it would be unlikely that a long- term lease would be considered. It was agreed that the Charity Trustees be invited to a meeting with the Parish Council to discuss options.

Action: Clerk and Chair to draft letter to all the Charity Trustees.

12. Data Logger. – Item 12: Data Logger and Traffic Speed Watch

Coordination of the data logger and the speed watch initiative in order to produce valid traffic data was discussed.

Action: Cllr J Heap to arrange training for Speed Watch volunteers.
Cllr Askut to arrange calibration of data logger and other technicalities.

13. Property Assets.

a) Lamberts Quarry: Noted the Right of Way is becoming overgrown. **Action: Clerk** to check with DTMS re their schedule

b) Kirkby Malzeard Phone Box: Hinges still need replacing, shelving need attention and box could do with a clean and paint. **Action:** Chair to contact D&M Fabrications re hinges.

14. Review of Communications:

a) Audit recommendations regarding a Parish Council website and the use of gov.uk domain name. **Action:** Clerk to explore feasibility via the Govt. 'Parish Councils Domains Helper Service'

b) Voice recording of Parish Council Meetings for monitoring purposes was approved. **Action:** Clerk to produce laminated notice for public notification at meetings.

c) Error made by Clerk on Planning page of area Guide website: Historical planning data removed in error. **Action:** Cllr Aksut to look at website to see if its recoverable.

15. Highways Issues.

a) Update on existing cases – none

b) New cases raised by Cllrs or the public:

- concern regarding hedge planting at Knott Farm – Cllr Floyd to look and email clerk
- problem with Cattle Grid subsidence on entry to the Moor road at Dallowgill Gate and damaged at Cattle grid road off the Moor road to Grantley.

Action: Clerk to report to Highways

- c) Right of way through public footpath at Arrowfield, Main Street, Kirkby Malzeard – concern from residents regarding the vegetation obstructing the route.

Action: Clerk to report to Rights of Way officer plus request for signage

16. Financial Items:

- a) Bank Statement – reconciles with cash book - sent to Councillors

- b) Cash Book – Updated and sent to Councillors

- c) Approval of payments:-

| Payee | Amount | Item Paid For |
|---------------------------|---------|------------------------------|
| DTMS Ltd. | £102.00 | Caretaker duties as schedule |
| Clerk Salary | £350.28 | Net. |
| HMRC | £87.56 | Income tax |
| Stationery | £11.99 | Lever arch files |
| Curry,s Cloud Backup | £90.00 | Annual payment |
| Curry’s Maintenance | £7.20 | monthly |
| McCafee Internet security | £39.99 | Initial annual subscription |
| H Packard | £5.49 | Ink cartridge subscription |
| Bank Charges | £8.00 | monthly |
| Bank Charge | £1.00 | Cheque payment charge |

17. Update on Bank Account Primary User changes. Delay in completing due to mandate signatory requirements. **Action:** Cllrs Aksut, Berry to complete the online banking form after the meeting.

18. Any Other Business. – Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting:

- a) St Peters Church Dallowgill- now available for Community Use – possible use for future community polling station?
- b) Dog fouling raised by resident: e.g. the public footpath opposite Cowscott House, Back Lane North - dangers to farm stock.

18. Date of next meetings:

Date of Next ordinary meeting Monday 29th July 2024 at 7.30pm at **Greygarth Chapel, Dallowgill.**

Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by Tuesday 23rd July 2024 please.

Meeting ended at: 9.10 pm

Dated 26.06.2024

PARISH CLERK: John Collins, Conifers Main Street, Kirkby Malzeard Ripon, HG4 3RS (Postal enquiries only) Tel: 07794964819. Email: clerk.kmldpc@outlook.com . Agendas and minutes, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk

