

**KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL  
OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

**Monday 30<sup>th</sup> September 7.30pm.**

**AGENDA**

- 1. Welcome. Apologies for absence from Councilors - approve reason why unable to take part. Note that voice recording may be taking place during this meeting for minuting purposes.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.**
  - a) Consider Councilors Declarations of Disclosable Pecuniary Interest or other interests or close associations for items on this agenda
- 3. Approve the Minutes of the ordinary Parish Council meeting held on the 19<sup>th</sup> August 2024 and the extraordinary meeting held on 23 September 2024.**
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
  - a) Residents – concerns re Back lane South one-way signage and closure of Main Steet
  - b) Pre-school – query as to whether Kirkby Malzeard Pre-School is eligible for commuted sums and/or CIL expenditure
  - c) Cabinet Office -email re. funding and support for changing to a gov.uk domain name (consider under Item 12 below)
- 5. Report from our North Yorkshire Councillor (if available). – Cllr Felicity Cunliffe – Lister – if available**
- 6. Planning – recent Applications made to North Yorkshire Council where the Parish Council have not been consulted: None**
- 7. Planning – notification of recent decisions made by North Yorkshire Council:**
  - a) 17/04308/OUTMAJ Approval of electric vehicle charging points and cycle storage Brierley Homes - permitted
  - b) ZC24/01534/FUL Erection of a single storey rear extension to form additional Function /sitting room. The Moor House Dallowgill Bostock - permitted
- 8. Planning - recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:**

- a) **Application ZC24/02883/FUL: Sugar Hill Cottage** Demolition of single storey rear extension, porch and front facing canopy. Erection of 2no. single storey extensions. Conversion of garage to habitable room. - Atkinson.
- b) **Application ZC24/03239/FUL: High Belford** Conversion of domestic stores to form an annex - Clark

## **9. Planning – Commuted Sums and CIL**

- a) Any update available

## **10. Planning - Enforcement issues.**

- a) Consider any updates received on recent cases dealt with by Enforcement Office. – Update from Clerk on the notice served on a development local to Kirkby Malzeard
- b) Consider any other possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.

**11. Neighbourhood Plan** – any update on the recent pre-submission consultation, which is now closed.

**12. PC use of a gov.uk domain.** Consideration of briefing paper from Parish Clerk (previously forwarded to Cllrs). Consider:

- a) change to gov.uk domain name for emails
- b) change to gov.uk domain for PC website and use of community website
- c) Clerk to proceed with drawing up table of needs and obtaining quotes for consideration at next meeting

## **13. Children’s Play Area.**

- a) Weekly inspection reports - Cllr Heap
- b) Update from working group on future proposals - Cllr Heap
- c) Gate repairs -reported completed by DTMS
- d) Consider approval of D Blakey’s quote for work to Silver Birch. £216.00

**14. Allotments - Recent meeting of Kirkby Malzeard Charity Trust** – update from PC’s representative trustees

**15. Removal of waste bin from outside the Chapel** – Discuss alternative location.

**16. Data Logger and Traffic Speed Watch**– Update from Cllrs Aksut, Heap and Berry

## **17. Property Assets.**

- a) Current Issues:

- Bench in Jubilee Gardens slat damaged. A resident has offered to fix this
- Phone Box in Kirkby Malzeard- repairs to door – record thanks to D&M Fabrications for fixing the door hinges. Paint work still requires attention.
- b) Any other matters of concern raised by Councilors or members of the public:
- c) Pinfold Kirkby Malzeard – email from current lease holder

**18. Highways issues.**

- a) Update on existing cases and review of recent work undertaken by NYCC Highways
- b) Any new Highways items to be raised by Councillors or public.

**19. Financial Items:**

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Conclusion of 2023/24 Audit and external Audit report –published for statutory 14 days
- d) Approval of payments (including VAT where applicable):
- e) Quote from Auditor “Accountant” £150 for Approval 2024/25.

| Payee                       | Amount  | Item Paid For                            |
|-----------------------------|---------|--|
| Dallowgill Methodist Chapel | £80.00  | PC Hire of Hall March + July             |
| Morgans Invoice 659         | £650.00 | Verge Cutting                            |
| DTMS Inv. SI-122323         | £345.90 | Playground inspection + Gate stop repair |
| H. Mountain reimbursement.  | £18.41  | Jotform -Neighbourhood plan              |
|                             | £18.89  | Jotform - Neighbourhood plan             |
|                             |         |  |
|                             |         |  |

**20. Any Other Business:** Items not covered elsewhere on the Agenda can be raised by the Councillors and Members of the Public for discussion and referral onto the Agenda of the next ordinary meeting.

**21. Date of next meeting:** Date of Next meeting Monday 28th October 2024 at 7.30pm at Mechanics Institute Village hall Annexe. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by Tuesday 22th October please.

Dated 24.09.24

**PARISH CLERK:** John Collins, Conifers Main Street, Kirkby Malzeard Ripon, HG4 3RS (Postal enquiries only) Tel: 07794964819 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, along with General Privacy Notice, also available on the Parish Council website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk)  
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