

CONSTITUTION

1. Name

The name of the Club shall be **KIRKBY MALZEARD BOWLS CLUB**.

2. Objectives

The Club is formed to permit, foster and encourage the game of lawn bowls and afford members interested in bowling the facilities for playing and socialising together.

3. Club Rules

1. Qualification for club membership

- a) Persons of any age who are in general sympathy with the aims and objectives of the Club.

2. Membership

- a) Full Bowling Members
- b) Honorary Members
- c) Junior Members (Those under 18 years)
- d) Honorary Member

An Honorary Member shall be any Honorary (Life) Member of the Highside Playing Fields Association who is a Member of the Club.

4. Visitors

Any Member shall be entitled to introduce guests to the Club, provided that no person whose application for membership has been declined, or who has been expelled from the Club shall be introduced as a guest. The Member shall pay for each guest and shall be responsible for the conduct of the guest and the observance of the Club's rules.

5. Subscriptions

Annual subscriptions shall be due and payable in accordance with the fees and timetable prescribed by and agreed at the Annual General Meeting of the Club. Honorary Members shall be exempt from the payment of subscriptions other than those additionally levied by the Club. If any Members subscription is in arrears at the end of June each year the Committee may remove the Members name from the list of members but may at their discretion reinstate the Member upon receipt of the arrears.

6. Application for Membership

- a) Application for membership must be made on the appropriate form provided by the Club giving all particulars required and must be signed by the candidate and returned to the Club for processing.
- b) On payment of the first annual subscription the candidate shall be a Member of the Club and be entitled to all the privileges of membership applicable to the subscription.

7. Resignation of Member

Members may resign their membership at any time by letter to the Secretary of the Club but shall be liable for their subscriptions for the year during which they resign.

8. Code of Conduct

All members when joining the club will be required to agree to and sign a code of conduct form based on Bowls England Code of Conduct, a copy of which is displayed on the noticeboard and can also be found at:

https://www.bowlsengland.com/wp-content/uploads/2024/12/BE_player_code_of_conduct_FINAL.pdf

9. Disciplinary Procedure

Kirkby Malzeard Bowls Club have adopted and adhere to the Bowls England Discipline Regulations 9 and 9A:
<https://www.bowlsengland.com/disciplinary/>

10. Safeguarding

Kirkby Malzeard Bowls Club shall adhere to the Safeguarding Policy of Bowls England:
<https://www.bowlsengland.com/safeguarding-policies/> and will ensure that all the contents are communicated to members by the Safeguarding Officer.

Details of the Safeguarding Officer can be found on the Notice Board.

GENERAL MEETINGS OF THE CLUB

Voting at General Meetings shall be by show of hands or otherwise as the Chairman may direct. The Chairman's decision as to the result of the voting shall be regarded as final. At all General Meetings of the Club every full and Honorary Member shall be entitled to be present to give one vote (and no more) on every question. In case of equality of votes the Chairman shall have a second or casting vote.

Minutes, The Secretary shall record and distribute the proceedings of General Meetings.

11 Annual General Meeting

The Annual General Meeting of the Club shall be held once every year in either October or November for the election of Officers and Members to serve on the Committee and for such other business as may be appointed in accordance with the Rules. At least 14 days notice shall be given to all Members who will be notified by the usual method in use at the time. All Notices of Motion must be submitted to the Secretary in writing at least 14 days prior to the AGM.

12 Special General Meeting

A Special General Meeting may be convened at any time by the Committee. Such a meeting must also be summoned immediately upon seven full bowling members delivering to the Secretary a written request stating the nature of the business.

14 days notice shall be given, or less if the Committee deem the business to be urgent.

No other business than that specified in the Notice shall be transacted at any Special General Meeting.

13 Quorum

A quorum consists of 6 full voting members

14 Officers

The Club may elect a Chair, Secretary, Treasurer, Club Captain, Friendlies Captain, Greenkeeper, Safeguarding Officer.

15 The Committee

The Committee shall exercise the powers given to it by these Rules and such other powers of management as the affairs of the Club may from time to time require.

The Committee shall consist of:

- Chair
- Secretary
- Treasurer
- Club Captain
- Friendlies Captain
- Two other Members

If a casual vacancy occurs then a member may be co-opted to the Committee until the next AGM,

16 Meetings of the Committee

The Secretary, as is thought appropriate, shall call meetings of the Committee. The Chairman, or in absence, a Member of the Committee elected by the members present, shall preside at all meetings of the Committee and General Meetings of the Club

a) Quorum

Three Members of the Committee

b) Votes

Every Member of the Committee shall have one vote on every question and in case of equality the Chairman shall have a second or casting vote.

c) Minutes

The Secretary shall keep the minutes of each Committee Meeting.

17 Green Fees and Competition Fees

It is the responsibility of the Members at the AGM to adjust Green and Competition Fees unless this is delegated at the AGM to the Committee

18 Notices

All notices to be given to members of the Club shall be sent and posted on Club notice boards for an appropriate period, after which it shall be deemed that due notice has been given

19 Exclusion of Liability

Neither the Club or any Officers thereof shall be liable to any Member or Guest of any Member for any loss or damage to any property occurring from whatever cause in or about the Club premises, nor to any injury sustained by any Member or guest whilst on or entering or leaving the Club's premises

(Premises here includes car parking areas, the bowling green and their approaches.)

20 Dissolution

If the Club is at any time unable to meet its liabilities, or if at any time the Club shall pass in General Meeting a resolution of its intention to dissolve (a resolution on any such proposal shall be declared carried only if voted for by not less than two-thirds of those present and entitled to vote) the Committee shall take immediate steps to convert into money all assets of the Club other than those deemed to be the property of Highside Playing Fields Association with power however to postpone or delay the conversion of any particular assets if the Club in General Meeting so authorise. Out of the proceeds of such conversion, the Committee shall discharge all debts and liabilities of the Club, including the expenses of such conversion and any balance remaining in their hands shall be disposed of by them as the Club in General Meeting shall resolve and thereupon the Club shall for all purposes be dissolved.

A copy of the notice convening any General Meeting under this rule shall be sent by the Secretary to every Full Bowling Member, not less than 14 days before the date appointed for the meeting.

21. Amendment to Rules

Any or all of these Rules may from time to time be revoked, altered or added to by a resolution passed at a General Meeting of the Members of the Club. A resolution on any such proposal shall be declared carried only if voted for by not less than two-thirds of those present and entitled to vote. Notice of any such amendment must be given in writing to the Secretary at least 14 days before the General Meeting.

22. DRESS CODE

1. Footwear

Bowling shoes or flat soled trainers will be worn at all times on the green

2. Dress

The dress code for external matches and competitions will be white tops and dark trousers/skirts. **MATCHES AND COMPETITION GAMES**

Matches and Competition games will take precedence over any Social Bowling. Dates of matches will be posted on the notice board for Members information.